

BOROUGH OF YEADON
REGULAR LEGISLATIVE MEETING
MAY 19, 2011
7:40 P.M.

CALL TO ORDER

Asher Kemp Jr., Council President, called the meeting to order and led the Pledge of Allegiance.

PRAYER

Councilor McDonald said the prayer.

ROLL CALL

Asher Kemp Jr., President	Present
Sandra D. Thomas, Vice President	Present
John F. Byrne	Present
John Holden	Present
Deborah Robinson-Howell	Present
Florence Penny McDonald	Present
Denise H. Stinson	Present
Dolores Jones-Butler, Mayor	Absent
Caren Andrews, Manager	Present
Carl Ewald, Solicitor	Present

President Kemp opened the meeting with a request for acceptance of May 2, 2011 minutes.
No discussion.

Motioned By: Councilor Stinson

Seconded By: Councilor Byrne

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

CITIZEN'S FORUM

Jacquelynn Puriefoy-Brinkley expressed concern for Yeadon's code enforcement. She would like the Borough to keep the grass cut at abandoned properties. Ms. Brinkley also suggested for Council to review park equipment catalogs to better maintain park conditions.

MAYOR'S REPORT

No report.

PRESIDENT'S REPORT

President Kemp provided information about the 3rd Annual Yeadon Clean Up Day scheduled for May 21, 2011. Some areas to be cleaned are – West Cobbs Creek, Bailey Road, and the Industrial section. He encouraged residents and volunteers to come out and participate.

President Kemp requested a motion to have Caren Andrews, Borough Manager appointed as Borough Secretary.

Motion: Borough Council to approve Caren Andrews, Borough Manager as Borough Secretary.
Motioned By: Vice President Thomas
Seconded By: Councilor McDonald

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

President Kemp requested a motion to appoint Steve Travers as the Right-to-Know Officer.

Motion: Borough Council to appoint Steve Travers as Right-to-Know Officer for the Borough of Yeadon.

Motioned By: Vice President Thomas
Seconded By: Councilor Byrne

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

The Borough created a Zoning Ordinance Taskforce. President Kemp appointed Councilor Howell, Councilor McDonald, Councilor Byrne, and Steve Travers as members.

ENGINEER'S REPORT

Todd Frey reported on the Blunston Road project. The recent videotape is being reviewed for recommendations.

Mr. Frey spoke on the 2011 Road Restoration project. He distributed a color map showing historic data of the roadway system and his recommendations for Year 2011. This year he is proposing three segments as the main contract - two sections of Baily Road (between Brookside and Commerce, and Industrial and Paul) and one along West Cobbs Creek (Parmley to Fern). There are four alternate road segments along West Cobbs Creek - Parmley to Angora, two sections along Rundale Avenue, and Alfred Avenue towards the southern end of Yeadon.

Comments: Home on 820 W. Cobbs Creek will be covered under the proposed road restoration project. This area was patched last year by the Public Works Department.

Road Restoration Timetable - advertise for bids: few weeks, award contract: one to two months, actual work: 30-45 days. Completion: end of summer.

Engineer requested approval to advertise for road restoration bids. Passed by consensus vote.

No new information for grant research.

Engineer stated three recommendations for Baily Road residents with sewer problems – check sump pump is properly sized and properly functioning, make sure it is discharging at the proper location, and make sure clean-out is properly sealed. There is no backflow preventer running from lateral to the house. Lateral not responsibility of Borough. Borough can perform work on lateral as part of road restoration project prior to Baily Road work to prevent conflicting work with private contractors. Also keeps Borough from liability in case of problems during road work. Engineer is requesting to add the backflow preventers to this road project. Engineer's review of

sewer problems include: laterals appear to be originals installed when houses constructed in 1930's. Use funds available for sewer improvements to make corrections on Bailey Road. Review of sewer main video shows typical wear and tear, no breaks or collapse to cause backup problems. Backups are weather-related due to rainwater getting into sewer. Council will discuss this issue at next meeting.

Engineer stated the Borough's emergency sanitary sewer, storm sewer, and road work contract has expired. Original contract initiated in 2008 or 2009. New contract will be two years with additional one year extension. Engineer is requesting approval to advertise the bid for emergency sewer work. Passed by consensus vote.

Engineer also commented that he is meeting with a resident on Rundale Avenue experiencing sewer issues. There is conflicting information in the records. He will have recommendations at the next Council meeting.

BOROUGH MANAGER'S REPORT

Caren Andrews stated Council approved at the April legislative meeting the purchase and installation of a BDR computer backup system on the police server. To add the Administration and Code server to the BDR would require running cable to the third floor. The backup on the Administration and Code server is a temporary backup system. Cost to place BDR on third floor with new wiring is \$1200. Council questioned if this was clearly communicated to Council at a previous meeting.

She also stated the priorities for the Borough's computer systems: 1) backups 2) wiring 3) server 4) software upgrades. If no approval for wiring, the third floor server will keep the temporary backup system. Council to discuss new backup system and wiring at a later date upon investigation of previous minutes.

Ms. Andrews also presented for approval the fire company's proposal for constructing an enclosure at the rear of Borough Hall in the area they currently use as a shed. Installation will include a flat roof, garage doors replacing fencing, and stormwater drainage. The fire company will be funding the project, but should be required to obtain a building permit to conform to code.

Motion: Borough Council to approve the fire company's construction proposal to build an enclosure in the rear of Borough Hall. Permit is required.

Motioned By: Councilor Holden

Seconded By: Vice President Thomas

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

Ms. Andrews explained that she is interested in applying for a County Energy Grant to upgrade lighting in the Borough. The County has set aside \$15,000. The project will include replacement of all lighting in Borough Hall, installation of exterior lighting near police station, improvement to lighting on atrium level, addition of light sensors in bathrooms and hallways, conversion of LED traffic signals, and purchase of minor supplies. Upgrades are necessary because tube lighting will not be available in 2012 or 2013. If grant is approved the contractor will be paid directly by the County. Ms. Andrews presented the energy grant resolution.

Motion: Council to approve amendment of agenda to allow for the discussion of the County Energy Grant and the approval of the resolution permitting the Borough Manager to make application for the energy grant.

Motioned By: Councilor McDonald

Seconded By: Vice President Thomas

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

TREASURER'S REPORT

Vice President Thomas presented the Treasurer's report to Council. Showing a deficit because revenues were obtained in previous months, but expenses came in this year. Motor License fund \$193,828.14, surplus \$168,443.14. Replacement fund \$98.84, deficit 23,958.60. Showing a deficit because Police Chief purchased a replacement vehicle for \$24,057.44; grants will cover the expense.

TAX COLLECTOR'S REPORT

\$1,267,625 real estate taxes, sewer fees \$454,446.99, revenue fees \$318,090. Total tax revenue for April - \$2,040,162.

FINANCE COMMITTEE REPORT

Vice President Thomas motioned for an amendment to the agenda to include the Accounts Payable list through May 19, 2011.

Motion: Council to approve amendment of agenda to include Accounts Payable through May 19, 2011 with exception of Page 5 pertaining to Council benefits and Page 8 for \$1500 trophy invoice from Crown Trophies. Total Accounts Payable list approved \$293,516.52.

Motioned By: Vice President Thomas

Seconded By: Councilor Byrne

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

Motion: Council to approve Accounts Payable for Flag Day - \$2,740 Clear Sound, \$500 Quartet, \$500 Music Box, \$424 Robinson Printing (banner), \$1500 Crown Trophies, \$350 Revolutionary Soldier, \$150 DJ Dan Smith.

Discussion: Clear Sound would normally charge \$6,000 but the quote is for \$2,740 for the stage and equipment. Money for trophies reimbursed through car entrance fees.

Motioned By: Vice President Thomas

Seconded By: Councilor Holden

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

Vice President Thomas presented Accounts Payable of benefits for (A) Councilor Robinson-Howell, (B) Councilor Stinson, (C) Councilor Holden, and (D) Vice President Thomas to Council for approval.

Motion: Borough Council to approve benefits for Councilor Robinson-Howell (A).

Motioned By: Vice President Thomas

Seconded By: Councilor Holden

All in Favor, No. Councilor Howell abstained, Councilor McDonald - No.

The motion passed 6 to 1. Roll call vote.

Motion: Borough Council to approve benefits for Councilor Stinson (B).

Motioned By: Vice President Thomas

Seconded By: Councilor Holden

All in Favor, No. Councilor Stinson abstained, Councilors Byrne and McDonald - No.

The motion passed 5 to 2. Roll call vote.

Motion: Borough Council to approve benefits for Councilor Holden (C).

Motioned By: Vice President Thomas

Seconded By: Councilor Stinson

All in Favor, No. Councilor Holden abstained, Councilors Byrne and McDonald - No.

The motion passed 5 to 2. Roll call vote.

Motion: Borough Council to approve benefits for Vice President Thomas (D).

Motioned By: Councilor Holden

Seconded By: Councilor Stinson

All in Favor, No. Vice President Thomas abstained, Councilor McDonald - No.

The motion passed 6 to 1. Roll call vote.

Motion: Borough Council to approve benefits for Mayor Butler.

Motioned By: Vice President Thomas

Seconded By: Councilor Stinson

All in Favor, No. Councilor McDonald - No.

The motion passed 6 to 1. Roll call vote.

Vice President Thomas stated property taxes were not raised in Year 2011. She also mentioned that during November 2010, she filed a \$100,000 grant application with PennDot's Automated Redlight Enforcement Program. The request was for traffic signal upgrades and improved street signage. The grant was accepted with an award of \$50,000.

Vice President Thomas reported \$588,000 for the Borough's earned income tax. Due date was April 15. If residents filed late, they were assessed a 1% per month penalty and one time \$20 processing fee. Self employed residents should file quarterly returns. Information about earned income tax is listed on Channel 10, Community Cable Channel.

COMMITTEE AND PROFESSIONAL SERVICES REPORTS

A. Code Department

Borough confirmed they are cutting grass on abandoned properties when owners are not maintaining the property.

B. Public Works

Borough working on Church Lane street project. Pipe work and lighting to begin 2nd or 3rd week of June when Higgins Electric is available. Planter in front of Beneficial Bank completed. Borough getting bids for repair of flagpole in front of Borough Hall – preliminary cost: \$2,500.

C. Public Safety

Police bike patrol in service for summer 2011.

D. Recreation

Borough held event on May 5, 2011 to reveal plans for new recreational tennis complex to be located at the Old Yeadon Swim Club. Several members of Delaware County Council attended the event and pledged their support. Thank you to Mayor Butler, supporters, and volunteers. Flag Day events will be held on June 4, & 11, 2011 including the 8th annual Run Walk at Evans Elementary School, Classic Car Show, parade to Community Park, and basketball game with Yeadon vs. Philadelphia. On June 10, Penn Wood High School performing *The Wiz* at Cyper Street Campus, free of charge. Yeadon FunTimes magazine available in next two weeks. Clean Up Day on May 21, 2011. Yeadon NAACP presented award to Robert E. Wright, Sr. for community service.

Councilor Robinson-Howell suggested using funds from \$15,000 truck storage rental agreement to provide summer youth employment. Council will discuss at workshop meeting.

E. Education

Councilor Stinson provided website for fun things to do with kids in Delaware County - www.kidsdel.com.

F. Library

Jacquelynn Puriefoy-Brinkley reported the Library Friends are hosting a trip to New York for the Harlem Renaissance on July 23, 2011 at 7:30am.

G. Yeadon Economic Development Corp (YEDC)

President Kemp stated term limits must be established for the eight member appointees to the YEDC. Members will have 3-year, 2-year and 1-year terms to allow three members to be renewed every year.

Motion: Borough Council to approve the three-year terms for Isaac Dotson, Jacquelynn Puriefoy-Brinkley, and Cheryl Maddox. No discussion.

Motioned By: Vice President Thomas

Seconded By: Councilor Stinson

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

Motion: Borough Council to approve the two-year terms for Gary Core, Homer Marion, and Miles Fields. No discussion.

Motioned By: Councilor Stinson

Seconded By: Councilor Holden

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

Motion: Borough Council to approve the one-year term for Robert Wright and Keith Williams. No discussion.

Motioned By: Councilor Byrne

Seconded By: Councilor McDonald

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

H. Personnel – No report.

I. Search Committee – No report.

J. Flag Day Events

June 4 with Walk Run at Evans Elementary School and Classic Car Show. Flag Day with parade, basketball game, and fireworks on June 11.

Discussion: Borough to advertise Flag Day by Yeadon FunTimes, television, and flyers in the schools.

SOLICITOR'S REPORT

The City of Philadelphia is requiring the municipalities who use the City's sewer treatment system to adopt an ordinance regulating what gets placed in the sanitary sewer system. He asked for permission to advertisement the ordinance.

Motion: Borough Council to approve the advertisement of the Philadelphia wastewater ordinance at Council's June Legislative meeting. No discussion.

Motioned By: Councilor Holden

Seconded By: Councilor Stinson

All in Favor, Yes. The motion passed 7 to 0. Roll call vote.

To improve service for the Borough Hall rentals, Council is advertising the part-time position of events coordinator and is seeking quotes for custodial services. Residents are encouraged to apply.

Mr. Scott is working with the Police Chief to update the Civil Service rules and regulations. Solicitor will present a draft copy at the next council meeting.

Solicitor stated an Employment Agreement has been negotiated with the Borough Manager. He is requesting a motion.

Motion: Borough Council to approve the proposed employment agreement between Borough of Yeadon and Caren Andrews as Borough Manager. No discussion.

Motioned By: Councilor McDonald

Seconded By: Vice President Thomas

All in Favor, No. Councilor Holden – No. The motion passed 6 to 1. Roll call vote.

Vice President Thomas commented that Ms. Andrews is doing a great job.

NEW BUSINESS

Councilor Stinson read a letter from a 25-year resident to reconsider her request for on-street handicapped parking space. Council asked that this be placed on the next workshop agenda. First Suburbs Project representatives are seeking Council support for inclusion in HUD meetings held by Regional HUD administrator, Jane Vincent. Ms. Vincent recently held a meeting without public participation.

CITIZEN'S FORUM

Ricardo Bostic, a 30-year resident is concerned that Flag Day is not promoted enough around the region, especially since Flag Day's founder was a Yeadon resident. He suggested advertising in Philadelphia's newspapers and on WRD radio, along with hosting a Flag Day promotional event at Borough Hall.

Rosalind Johnson, chair of Yeadon Civic Association is addressing the unsafe conditions of 700 Church Lane. She says there is too much loitering and littering. She is also concerned about the dangerous intersection of Church Lane and Guenther Avenue. Ms. Johnson is requesting Council to install a traffic light because someone was recently hit at that intersection. She also expressed deep concern about the corner of Parmley and Yeadon Avenues not having a sidewalk, as well as abandoned properties not having grass cut. The Civic Association sponsors a Block Beautification Project to provide awards to homeowners and a \$100 drawing. Ms. Johnson is also offering support for Ms. Harvey to receive handicap parking because she is elderly, has COPD, caring for 90-year-old aunt, walk too many stairs from the back of the house, and uphill on side of house to get to front. She also suggested highlighting Flag Day on front of Yeadon FunTimes.

Jacquelynn Puriefey-Brinkley announced that Flag Day money was traditionally collected from every household in Yeadon. She also expressed concern to include residents on the zoning committee. Ms. Brinkley said the annual Clean Up Day should not be named after Lindsay Aaron. Ms. Aaron assisted the former Mayor Mosley in developing clean up day.

Cheryl Allison asked about renting the auditorium at Borough Hall. She can send her request to the Borough Manager.

Lloyd Williams is requesting Council signatures to stop the elementary school yard from being used as a parking lot. The petition will be presented to the William Penn School District. Mr.

Williams is also requesting to have the William Penn School District bus driver on bus #756 removed from his position due to his lack of caring about the students.

ADJOURN

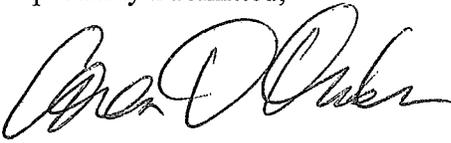
There were no other matters on the agenda. President Kemp asked for a motion to adjourn at 9:45 p.m.

Motioned By: Councilor McDonald

Seconded By: Councilor Stinson

The meeting was adjourned by unanimous vote.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Caren Andrews', written in a cursive style.

Caren Andrews
Borough Manager/Secretary