

BOROUGH OF YEADON  
REGULAR LEGISLATIVE MEETING  
AUGUST 18, 2011  
7:30 P.M.

**CALL TO ORDER**

Asher Kemp Jr., Council President, called the meeting to order, led the Pledge of Allegiance and asked for a moment of silence.

**ROLL CALL**

Asher Kemp Jr., President	Present
Sandra D. Thomas, Vice President	Absent at Roll Call
John F. Byrne	Present
John Holden	Absent
Deborah Robinson-Howell	Present
Florence Penny McDonald	Absent
Denise H. Stinson	Present
Dolores Jones-Butler, Mayor	Present
Caren Andrews, Manager	Present
Carl Ewald, Solicitor	Present

President Kemp announced that an Executive Session was held before the legislative meeting regarding personnel, legal, and land transfer issues.

President Kemp opened the meeting for public comment.

**CITIZEN'S FORUM**

Christine Dillon expressed concern about the deplorable conditions of Mt. Moriah Cemetery which is directly behind her property. She reported seeing snakes, opossum, and raccoons. She asked Council to take the necessary steps to remove the overgrowth of weeds and cut the trees that extend over her yard. President Kemp asked Ms Dillon to stay for the meeting because Steve Travers would be giving an update on the Mt. Moriah Cemetery.

Clara Johnson wanted an explanation of bonded and insured. She asked about Council and employees who should have a bond. She wanted to know if the Borough Manager had a bond; and, if no, why not? Solicitor Ewald explained that insurance is purchased from an insurance company. He stated a bond is a contract from a financial institution. Caren Andrews explained the last Borough Manager was not bonded. Ms. Andrews said she was bonded at her previous job and would get bonded in Yeadon if required by Council. Caren Andrews said that all employees are covered under a crime policy including the Borough Manager.

Vice President Thomas arrived at 7:45pm.

Gracie Snead asked who is protected if you are bonded, who pays for the bond, and who signs the borough checks. Solicitor Ewald asked Ms. Snead to clarify her question regarding protection. Ms. Snead said she would ask the question at a later date. Mr. Ewald said the contractor pays for the bond when he pulls it as part of a sealed bid process. Solicitor Ewald stated two signers are

needed on the checks. Ms. Andrews identified the signers as Treasurer Roundtree, Councilor Byrne and Vice President Thomas.

Karen Gleason asked permission to have a block party on August 18, 2011. President Kemp explained that it was too short of notice to approve. Ms. Gleason stated that when she called Borough Hall she was misinformed as to when to submit the request. She had collected the signatures as directed. President Kemp stated because of safety issues Council did not have enough time to review.

**Motion:** Council to Accept minutes for August 11, 2011; July 21, 2011; June 16, 2011; March 17, 2011; January 20, 2011; and October 21, 2010.

Motioned By: Councilor Byrne  
Seconded By: Councilor Stinson

The motion passed 4 to 1. Vice President Thomas abstained.

### **MAYOR'S REPORT**

Mayor Butler read the Police Department report. Mayor Butler attended a meeting with Chief Molineux in regards to the Cobbs Creek Parkway. The Mayor also attended the PSMA conference. Mayor Butler commended Officer Craddock for his response in a recent domestic dispute. The total monthly revenue collected for July was \$8,255.95. The police vehicles were driven a total of 6,449 miles.

### **PRESIDENT'S REPORT**

President Kemp welcomed the Delco Stallions Track Club. Council gave full support for them to have a picnic at the Community Park.

President Kemp announced the American Red Cross Blood Drive, Borough Hall, 2<sup>nd</sup> Floor, August 30, 2011 from 2pm to 8pm and asked residents to volunteer to give blood. The blood collected is used in the community.

Caren Andrews said the Borough recently formed a Zoning Taskforce consisting of three Council members and the Code Director. One of their goals is to work on legislation that will upgrade the appearance of the Borough.

President Kemp mentioned the staff appreciation cookout but the date has not been set.

**Motion:** Council to appoint President Kemp to serve on the Elm Street Program Neighborhood Advisory Committee

Motioned By: Vice President Thomas  
Seconded By: Councilor Robinson-Howell

The motion passed 5 to 0.

**Standing Motion:** Council to approve purchasing Yeadon Library Gala Tickets and ad every year.

Motioned By: Councilor Stinson  
Seconded By: Councilor Byrne

The motion passed 5 to 0.

**Motion:** Council to approve a \$150.00 increase for the Events Coordinator position

Motioned By: Councilor Byrne  
Seconded By: Councilor Stinson

All in Favor, Yes. The motion passed 5 to 0. Roll call vote.

President Kemp stated how well Work Camp went this summer. This is a Christian organization that comes to the borough every year to work on renovating homes. There are no costs to the residents. Mayor Butler asked that the borough youth and residents get involved in the future. Mayor Butler also commended Steve Travers for his efforts.

President Kemp announced the Recreation Department approved the Yeadon Shotokan Karate Club to have karate classes in the hall. The Borough needs to address the fee structure. He welcomed the use. The Events Coordinator, Ricardo Bostic is working on adding Zumba classes.

#### **ENGINEER'S REPORT**

Todd Frey stated that estimates for a short-term fix on the Library Roof are being received. Todd Frey also informed Council that the 2011 Road Restoration Project has been completed with most of the repaving work on West Cobbs Creek Parkway and Baily Road.

Todd Frey has been in contact with Steve Travers, Caren Andrews and PennDot in regards to the sinkhole on Church Lane.

#### **BOROUGH MANAGER'S REPORT**

Caren Andrews stated that the road salt was \$71.25/ton last year. She asked for a motion to award the Road Salt Bid, Delaware County Council of Governments Bid Program, Winter season of 2011-12 to Oceanport for \$59.74/ton

**Motion:** Council to approve the Road Salt Bid to Oceanport for \$59.74/ton

Motioned By: Councilor Stinson  
Seconded By: Councilor Byrne

The motion passed 5 to 0.

Caren Andrews announced that due to Steve Travers' efforts the Borough received a \$15,000 Go Green Grant from Delaware County. She thanked Mr. Travers.

#### **TREASURER'S REPORT**

Deborah Roundtree reported the General Fund revenues at \$3,508,798.04 and expenditures \$2,895,106.66; Sewer revenues \$1,033,239.08, expenditures \$934,570.24; Capital Fund revenues \$6,140.96, expenditures \$85,032.44; Motor License Fund revenue \$194,340.37, expenditures \$50,562.81; Vehicle Replacement Fund revenues \$135.80, expenditures \$24,057.44.

Deborah Roundtree is reevaluating some revenue especially around taxes.

### **TAX COLLECTOR'S REPORT**

Laverne Johnson reported collected for the month of July as follows: Real Estate taxes \$36,394.13, Sewer \$13,418.10, Trash \$10,718.00 for a total of \$60,530.23

Laverne Johnson stated that she was working with the Borough Manager on clearing up delinquent tax matters filed with the Tax Claim Office. A previous Tax Collector had marked the accounts unpaid when in some cases the taxes were paid. This is taking a lot of time.

### **FINANCE COMMITTEE REPORT**

Vice President Thomas encouraged residents to file their Earned Income Tax and Self Employee Tax.

Vice President Thomas is requesting approval for Accounts Payable through August 18, 2011 and to add to the list of approval the Onstage Productions \$5000 invoice for Wily Wonka.

Vice President Thomas reported the Accounts Payable list with the On Stage Production invoice added as follows: General Fund \$238,444.82, Refuse \$43,748.90, Sewer \$37,127.79, Capital \$9,363.70, Motor License \$8,310.64 for a total of \$331,995.85 plus Payroll \$213,626.86 for a grand total \$550,622.71

**Motion:** Council to approve the Accounts Payable through August 18, 2011 as read aloud which includes the Onstage Productions invoice of \$ 5,000.

Motioned By: Councilor Byrne  
Seconded By: Councilor Stinson

The motion passed 5 to 0.

### **COMMITTEE AND PROFESSIONAL SERVICES REPORTS**

#### **A. Code Department**

Steve Travers reported \$16,705.00 as the total revenue collected for July. Mr. Travers informed Council that Work Camp serviced 21 homes in the Elm Street Project area. Over a two week period there were 125 volunteers amounting to 5,000 volunteer hours that worked on this restoration project. The Upper Darby Canteen Unit fed the workers. Mr. Travers thanked the Emergency Management, Public Works, Code Department, and the Mayor for their assistance.

Steve Travers gave an update on Mt. Moriah stating that he will be attending a meeting with Delaware County Council to discuss clean up. The City of Philadelphia is involved. The State is engaged now. President Kemp asked Steve to follow up with Christine Dillon.

B. Public Works

Councilor Byrne reported that the Highway Department did a wonderful job with the wall outside of the Fire Company that was damaged. Councilor Byrne also commented on the Revitalization Project for the 700 block of Church Lane. It looks great.

C. Public Safety

Solicitor Carl Ewald reported that the County is creating a non-profit organization, which will take on operations of stray animals in Delaware County and asked Council to state their intention. He also stated that Delaware County municipalities really have no options at this time. The SPCA is currently charging \$116.00 per stray. Under the County proposal they are proposing a cost of \$250.00 per animal.

Chief Molineux stated that the cost increase would be approximately 158%. He is currently checking and will continue to confirm the individual who drops off the stray animal is a Borough resident.

President Kemp asked if there was a deadline for signing the contract. Vice President Thomas wanted to know the length of the contract. Council tabled this matter to next month's agenda.

D. Recreation

Councilor Stinson reported that Camp Garrett was successful. She reported that the "Camp Garrett Newsletter" was a hit. Linda McCrae, Robert Wright and President Kemp attended a meeting at the William Penn School District to discuss the expansion of the Yeadon Library.

Councilor Stinson informed residents about the bus trip scheduled for August 27, 2011 to the US Tennis Open. The Council provided bus transportation for the Yeadon tennis team. Roy Hunter and Robert Wright attended the Neighborhood-to-Neighborhood Summer of Peace sponsored by Senator Anthony Williams.

E. Education – No report.

F. Library

Councilor Howell reported that the Library would be holding a three part financial series for women starting on Tuesday, September 13, 2011. The Friends of the Yeadon Public Library will also be having their annual Gala to be held on Saturday, October 8, 2011.

G. Yeadon Economic Development Corp (YEDC)

President Kemp stated the YEDC is moving forward. The YEDC has appointed the following people to leadership positions: Isaac Dotson III, Chair; Cheryl Maddox, Vice Chair; Gary Core, Treasurer; and Homer Marian, Secretary. The YEDC is working on their budget. President Kemp mentioned the Borough allocated \$ 20,000 as start-up funds for the YEDC.

H. Personnel – No report.

I. Search Committee – No report.

J. Flag Day

Council Stinson reported that Flag Day volunteers are needed for next year. The Fireworks were beautiful.

**SOLICITOR'S REPORT**

Attorney Ewald stated that the Zoning Hearing Board may have two applications. The first at 545-547 Commerce Drive is for a Church use. This was denied by the Zoning Officer because it is a non-permitted use. The second at 645 Church Lane is for an assisted living group home use. The home would have house ten residents in the five bedroom dwelling. This was denied by the Zoning Officer because it is a non-permitted use. The applicant filed an appeal which will be heard by the Zoning Hearing Board in September. Attorney Ewald asked if Council wanted to send the Solicitor to appear to object to the group home application. Council said yes.

The Civil Service Commission met in July with Mr. Ewald and Chief Molineux. The Commission adopted the changes to the Civil Service Rules and Regulations. In order for the changes to take effect Solicitor Ewald stated the Borough Council must enact the revised rules and regulations.

**Motion:** Council to adopt the Civil Service Rules and Regulations revised July 2011 by the Civil Service Commission

Motioned By: Councilor Stinson  
Seconded By: Vice President Thomas

The motion passed 5 to 0.

**Motion:** Council to direct the Civil Service Commission to commence testing for the entry level Police Officer and Sergeant positions.

Motioned By: Vice President Thomas  
Seconded By: Councilor Stinson

The motion passed 5 to 0.

**Motion:** Council to establish the Civil Service application fee for the entry level Police Officer candidates at \$50.00

Motioned By: Vice President Thomas  
Seconded By: Councilor Stinson

The motion passed 5 to 0.

**Motion:** Council to approve advertising the ordinance to amend DELCORA's standards, rules, and regulations and the city of Philadelphia's Wastewater Control Regulations.

Motioned By: Vice President Thomas  
Seconded By: Councilor Stinson

The motion passed 5 to 0.

Attorney Ewald stated that Parkview Court filed a tax assessment appeal in 2008. The William Penn School District took the lead on negotiating the terms. Darby Borough has approved the settlement. More information was needed. Council agreed to table this matter until next month's meeting.

**NEW BUSINESS**

No new business.

**CITIZEN'S FORUM**

Zenetta Shavers complained about the abandoned house on Longacre Boulevard. She repeatedly called the Code Department to report debris, high grass, and raccoons. No one has returned her call. President Kemp asked the Code Enforcement Director to follow-up.

Clara Johnson asked for the number of hours scheduled for the Event Planner. President Kemp informed Ms. Johnson the Event Planner works fifteen hours a week or fifty-sixty hours a month with a salary of \$400.00 a month.

Donna Samuel wanted to know the status of the robocall system. President Kemp informed Mrs. Samuel that the robocall system is up and running. The residents will be receiving a message for the Red Cross Blood Drive.

**ADJOURN**

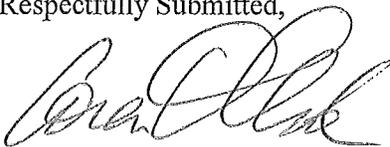
There were no other matters on the agenda. President Kemp asked for a motion to adjourn at 9:25PM.

Motioned By: Vice President Thomas

Seconded By: Councilor Stinson

The meeting was adjourned by unanimous vote.

Respectfully Submitted,



Caren Andrews  
Borough Manager/Secretary