

**BOROUGH OF YEADON
REGULAR LEGISLATIVE MEETING
OCTOBER 20, 2011
7:40 P.M.**

(Minutes Originally Approved on December 15, 2011. Minutes Revised in Regards to Councilor Presenting the Finance and Personnel Committee Reports. Revised by Motion at the December 30, 2011 Council Meeting.)

CALL TO ORDER

Asher Kemp Jr., Council President, called the meeting to order, led the Pledge of Allegiance and asked for a moment of silence.

ROLL CALL

Asher Kemp Jr., President	Present
Sandra D. Thomas, Vice President	Absent
John F. Byrne	Present
John Holden	Present
Deborah Robinson-Howell	Present
Florence Penny McDonald	Present
Denise H. Stinson	Present
Dolores Jones-Butler, Mayor	Present
Caren Andrews, Manager	Present
Carl Ewald, Solicitor	Present

President Kemp recognized Ernie Davis, the William Penn School District School Board representative.

CITIZEN'S FORUM

Solicitor Ewald opened the meeting for public comment by reading the rules for citizen forum.

Ernie Davis reported the School District made AYP. There were twenty-six (26) teachers laid off this year with more anticipated next year. Bus service was curtailed. There was no change in the school tax. The district disenrolled one hundred twenty-nine (129) students last year and forty-one (41) this year.

Mr. Davis thanked Yeadon Borough for electing him to be their representative for the William Penn School District School Board.

Napolean Houser addressed Council on behalf of Pastor Paul James and CareView Community Church to hold "Carefest" on July 28, 2012 at Yeadon Community Park. A formal request letter will be submitted.

Motion: Council to Accept minutes for September 15, 2011 and August 18, 2011.

Motioned By: Councilor Stinson

Seconded By: Councilor Holden

The motion passed 5 to 0.

MAYOR'S REPORT

Mayor Butler informed residents of Halloween Safety, a Block Watch program and asked neighbors to look out for suspicious activity.

Several officers attended training on Alcohol, Aggressive Driving, and Road Rage. All police personnel are scheduled for CPR and Basic First Aid Training.

Mayor Butler stated the African American Research Initiative Program has been reactivated and asked for interested individuals to attend a meeting on Saturday, October 22, 2011. Funds are available to communities that were integrated before World War II.

Councilor McDonald asked why two command police officers are regularly present at the Council legislative meetings. Mayor Butler stated the discussion should take place privately.

Mayor Butler announced the Civil Service Exam for the police officer position is scheduled for November 19, 2011.

PRESIDENT'S REPORT

President Kemp asked Caren Andrews to explain the process leading up to the appointment of a Finance Director. Ms. Andrews stated the position was advertised in the newspaper and on-line. The Finance Committee reviewed the resumes, narrowed the list, held interviews, and performed an accounting skills test. The Council interviewed the final two candidates. Background checks were conducted for the two final candidates.

Council recommended the appointment of Ihtishamul Hamid. Mr. Hamid has a CPA, MBA, extensive work experience in the corporate world, and is a Delaware County resident.

Motion: Council to approve the appointment of Ihtishamul Hamid to the Finance Director position at a salary of \$65,000.

Motioned By: Councilor Holden

Seconded By: Councilor Stinson

Roll Call Vote. The motion passed 6 to 0.

President Kemp informed residents of Peco Energy's Annual Career Day scheduled for Saturday, October 29, 2011.

The Mt. Moriah Clean Up event will also be held on Saturday, October 29th.

ENGINEER'S REPORT - No Report

BOROUGH MANAGER'S REPORT – No Report

TREASURER'S REPORT

Deborah Roundtree reported the General Fund \$3,820,017.82 and Expenditures \$3,589,339.69, Sewer \$1,063,746.35, Expenditures \$1,350,724.42, Capital Fund \$7,108.35, Expenditures \$103,671.98, Motor License Fund \$194,625.52, Expenditures \$70,170.59, Vehicle Replacement Fund \$157.56, Expenditures \$11,024.44.

Deborah Roundtree asked Council to pay attention to the General Fund. The money is not coming in.

TAX COLLECTOR'S REPORT – No Report

FINANCE COMMITTEE REPORT

President Kemp asked Caren Andrews to give the Finance Report. She did.

Councilor McDonald questioned an item on page two (2), 452.220 – Camp Garrett. Mayor Butler stated this is the summer trip.

Motion: Council to approve Accounts Payable through October 20, 2011.

Motioned By: Councilor Byrne
Seconded By: Councilor Holden

Roll Call Vote. The motion passed 6 to 0.

Caren Andrews informed Council that the Borough applied for a PennDot Automated Red Light Enforcement Grant. PennDot approved the Borough's request in the amount of \$50,000 for redesigning all signs to conform to the new regulations.

Motion: Council to approve the \$50,000 ARLE PennDot Grant Resolution.

Motioned By: Councilor Holden
Seconded By: Councilor Stinson

The motion passed 6 to 0.

Caren Andrews stated that the majority of department heads have submitted their 2012 Budget requests. The budget meetings are as follows: November 7, November 10, November 15, November 22, and November 29 (if needed). All the meetings start at 6:00 pm. The goal is to finish the budget process in November and have it ready for approval at the December 15th Council meeting.

Caren Andrews confirmed the Treasurer will assist in the budget process and attend the budget meetings. The new Finance Director will also participate.

COMMITTEE AND PROFESSIONAL SERVICES REPORTS

A. Code Department

Steve Travers had a family emergency and was not present tonight. Councilor Byrne reported \$13,544.00 as the total revenue collected for September.

James Ebron submitted an application for a handicapped parking space in front of his home. The information received pertains to a placard, not a handicapped license plate. The request was denied by the Code Department.

Councilor McDonald asked for a motion to approve the handicapped space, no one seconded the motion. Councilor Byrne will do more research and report back to Council.

B. Public Works

Councilor Byrne reported the leaf machine is on the same schedule as the street sweeper. All leaves can be placed at curbside.

Councilor Bryne mentioned having a safe walkway at the intersection of Church Lane and Guenther Avenue. The engineer is looking into this matter.

Councilor McDonald asked when the planters on the 700 block of Church Lane would be adjusted to avoid loitering. Caren Andrews stated Dan Wright found something that would deter sitting on the planters, but it was too expensive. The Borough is reviewing other options. Councilor Stinson asked if the planters could be reduced in height. Ms. Andrews said she will get back to Council with the answer after she speaks to the staff.

C. Public Safety

Councilor McDonald reported the bedbug problem at the Parkview Court Apartments has been resolved. Mary Nixon attended the National Fallen Firefighters Memorial Service. Delaware County suffered one (1) line of duty death in 2010.

D. Recreation

Councilor Stinson reported the Haunted Hall will take place Wednesday and Thursday, October 26 and 27. Karate is being held at Borough Hall. The William Penn School District is holding a College Fair on Thursday, October 27.

E. Education

Councilor Stinson thanked Mr. Ernie Davis for his report and for his years of service.

F. Library

Councilor Robinson-Howell reported that the Library would be holding a workshop "Raising Money-Savvy Kids" on Tuesday, November 1, 2011 and Grandma's House – The Documentary on Saturday, November 12, 2011. The Friends of Yeadon Public Library thank the Borough for supporting their 2nd Annual Gala.

G. Yeadon Economic Development Corp (YEDC)

President Kemp asked the YEDC members to introduce themselves. Garry Core and Cheryl Maddox thanked Council for their support and resources. Cheryl Maddox explained their goal is to make Yeadon a better place, keep property values high, and to make sure businesses in the community are working with residents. They are developing a vision and mission statement, are working on their 501 (c) (3) status, and hope to hire a part time employee to do grant writing.

Motion: Council to approve \$5,000.00 budget request.

Motioned By: Councilor MCDonald

Seconded By: Councilor Holden

Roll Call Vote. The motion passed 6 to 0.

H. Personnel

President Kemp announced the start date for I Hamid, the Finance Director, is this coming Monday.

I. Search Committee – No report.

J. Flag Day

Council Stinson reported during the first meeting the committee discussed some things that need to be changed. Meetings are usually the 2nd Tuesday of the month, but due to the election the meeting will be held on November 9. Councilor Stinson stated the goal is to generate donations to make Flag Day self-supporting.

SOLICITOR'S REPORT

Attorney Ewald asked to advertise the Eastern Delaware County Stormwater Collaborative Ordinance. Originally eight (8) municipalities were involved. Now we are down to four (4). Caren Andrews stated the formation of the group and Year One was funded by the William Penn Foundation up to \$20,000. The Borough must do a match of \$2,700.

Motion: Council to advertise the Eastern Delaware County Stormwater Collaborative Ordinance.

Motioned By: Councilor Holden

Seconded By: Councilor Stinson

The motion passed 6 to 0.

Attorney Ewald asked to advertise the changes to the Earned Income Tax (EIT) to comply with Act 32. Caren Andrews stated Act 32 requires the EIT to get collected as a countywide process. The County Act 32 Committee selected Central Tax Bureau of Pennsylvania (Centax) to collect all EIT for Delaware County school districts and municipalities effective January 1.

Motion: Council to advertise the changes to the Earned Income Tax to comply with Act 32.

Motioned By: Councilor Holden
Seconded By: Councilor Stinson

The motion passed 6 to 0.

Attorney Ewald stated the Fire Company is retiring a fire truck titled to the Borough. One of their sources for selling the truck is the use of a broker, Fenton. Caren Andrews stated the Fire Company will first explore selling it by advertising and networking. Then if unsuccessful they will use a broker. The net proceeds will come back to the Borough.

Motion: Council to allow the Fire Company to sell the fire truck and give to the Borough the net proceeds.

Motioned By: Councilor Holden
Seconded By: Councilor Stinson

The motion passed 6 to 0.

Carl Ewald stated the trash contract is set to expire March 2012. Bid specifications are being developed with the goal to advertise by the end of the year.

Caren Andrews stated the current local service tax (LST) collector is Berkheimer. Under Act 32 Berkheimer can continue collecting the LST. Berkheimer is currently charging 3.25%. Central Tax Bureau of Pennsylvania (Centax) is proposing 1.67%. To avoid confusion it is recommended to have the same collector for EIT and LST. A 90-day notice is required to cease services with Berkheimer on the LST. Berkheimer has agreed to waive the 90-day notice if Council chooses to go with Centax effective January 1.

Motion: Council to approve Central Tax Bureau of Pennsylvania (Centax) as the Local Service Tax Collector effective January 1, 2012.

Motioned By: Councilor Holden
Seconded By: Councilor McDonald

The motion passed 6 to 0.

Caren Andrews just received the assigned value for the 2010 Tax Liens from Municipal Revenue Services. The amount was low. References need to be checked. She asked to table this item. Councilor Holden asked if they would negotiate the rate. Caren Andrews stated this is part of her review.

NEW BUSINESS

Mayor Butler informed Council that Beneficial will collaborate with her to do a Medicare 101 Seminar on Friday, November 4.

Caren Andrews announced that the Borough website will launch on October 31, 2011. The new website is www.yeadonborough.com.

ADJOURN

There were no other matters on the agenda. President Kemp asked for a motion to adjourn at 9:50PM.

Motioned By: Councilor McDonald

Seconded By: Councilor Holden

The meeting was adjourned by unanimous vote.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Caren Andrews', written in black ink.

Caren Andrews
Borough Manager/Secretary