

B O R O U G H O F Y E A D O N
 D E L A W A R E C O U N T Y , P E N N S Y L V A N I A
 B O R O U G H C O U N C I L
 W O R K S H O P M E E T I N G
 O C T O B E R 1 , 2 0 1 2
 7 : 3 0 P . M .

CALL TO ORDER the meeting was called to order by President Stinson at 7:36 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Dolores Jones-Butler, Mayor	Present
Denise Stinson, President	Present
Nelva Wright, Vice President	Present
Rosalind Johnson	Present
Asher Kemp, Jr.	Absent
Deborah Robinson-Howell	Absent
Gracie Snead	Present
John Holden	Absent

CITIZEN'S FORUM, AGENDA ITEMS ONLY- None

**MAYOR'S REPORT-
 PRESIDENT'S REPORT**
 Council Committees

Committee	Date/Time	Chair	Council Members
Code & Public	2 nd Tuesday	Councilor Johnson	
Recreation	1 st Tuesday 7PM	Councilor Stinson	Councilor Snead
Education Liaison	2 nd Tuesday 6PM	Councilor Johnson	
Finance	Tuesday before Council Meeting	Councilor Wright	Councilor Robinson-Howell, Councilor Johnson
Public Safety	1 st Tuesday 1PM	Councilor Johnson	
Elm Street	1 st Tuesday 6:30 PM	Councilor Kemp	
YEDC	3 rd Tuesday 7PM	Councilor Kemp	
Personnel Search	3 rd Wednesday 7PM <i>as needed</i>	Councilor Johnson	Councilor Snead Councilor Stinson
Library e	4 th Thursday 7PM	Councilor Robinson-Howell	Councilor Stinson

Councilor Johnson asked that the process for rescheduling committee meetings be explained. Borough Manager clarified that if meeting is convened on scheduled date it can be continued to a new date. If it is not convened then the new meeting date needs to be advertised.

Councilor Deborah Robinson-Howell entered chambers at 7:38 PM.

MANAGER'S REPORT

Early Intervention Grant for Five Year Financial Plan. On September 25, 2012 four bids received in response to RFP were opened, The Early Intervention Committee met Oct 1 @ 4:30 to review the proposals, and interviews are scheduled for the following week. Councilor Johnson asked Borough

Manager to explain Early Intervention for residents in the chambers who are not familiar with the terminology. Borough Manager explained that the Pennsylvania Department of Community and Economic Development identifies municipalities feeling financial distress and provided funds for corrective action before the municipality is too far gone to be saved. DCED has funded the implementation of a Five Year Financial Management Plan and allows Yeadon to put in effect an emergency fiscal plan for 2013.

COMMITTEE REPORTS

Councilor Johnson had concerns about the review of financial audit and lack of discussion about its implications. The auditors presented before Borough Council but did not present a final report. Councilor Johnson questioned under whose purview the review would fall. Councilor Johnson also suggested that a copy of the most recent financial audit be placed at Yeadon Public Library for public review.

Councilor Johnson suggested a copy of the budget calendar be made available to members of Borough Council and all department heads as soon as possible. Councilor Wright stated she met with Borough Manager and Finance Director to establish budget process. Department heads will present summary of their budgets at Council Workshop meeting in November. Councilor Johnson stated it is the job of Borough Council to establish goals and objectives to present to department heads not vice versa.

Councilor Johnson inquired as to status of the Planning Commission. When do they meet? What have they done? Who is the chair? Committee members were identified as McDonald Ford, Isaac Dotson and Penny McDonald. The Commission should make regular reports to Borough Council. If the members are unable to serve then Council should ask for their resignation and appoint appropriate people.

NEW BUSINESS

Borough Hall Auditorium Rental

Ricardo Bostic provided calendar for 2012, and has made inroads in 2013 bookings. Mr. Bostic has identified the need to hire more hall monitors. With events serving alcohol with 300 attendees additional security is needed, especially at the close of the event. Borough Manager asked Council's permission to advertise for the alternate list and use crossing guards as they have already passed background checks and on Borough payroll.

Discussion around expenditures to clean the auditorium/kitchen/bathrooms, materials needed, heating/air conditioning cost and cost of personal for events. Councilor Johnson asked if the rental process was more costly than monies the Borough actually realized. Discussion around revising contract; increasing rental fees and creating post event evaluation, enforcing non-refundable deposit if facility is damaged or left unclean.

Sewer Laterals

Councilor Johnson proposed that video tape of sewer laterals be made at time of property sale. Conversation to be continued at next Public Works meeting; community and Borough Engineers need to be part of the meeting.

Animal Protection Project- Delaware Animal Protection Board. Chief Molineux prepared a memo explaining the proposal. Borough Manager suggested it be moved to Public Safety Committee agenda.

Councilor Wright left meeting at 8:41 PM.

**OLD BUSINESS –
Code Committee updates**

Councilor Johnson led discussion of code enforcement of oversized signage in commercial district. She requests that Code Department report progress to Council on a monthly basis. Councilor Johnson requested formation of an ad hoc committee to review remediation for loitering and trash around Church Lane commercial corridor. Suggestions were offered to deter sitting on tree planters from metal casing to embedding sharp stones around the perimeter.

CITIZEN'S FORUM

Clara Johnson

Ms. Clara Johnson inquired as to when the Flag Day Committee Report would be available for public review. President Stinson provided report for review. Councilor Johnson made suggestions for edits and asked president Stinson to re-submit revised report.

ADJOURNMENT

Motion to adjourn.

Motioned by: Councilor Johnson

Seconded by: Councilor Snead

Meeting adjourned at 8:58 PM

Respectfully submitted by,



Caren Andrews
Borough Manager/Secretary