

**BOROUGH OF YEADON  
DELAWARE COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL  
LEGISLATIVE MEETING  
FEBRUARY 21, 2013 @ 7:30 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilor Holden	Excused
Mayor Jones-Butler	Absent
Councilor Jones-Johnson	Present
Councilor Kemp	Present
Councilor Robinson-Howell	Absent
Councilor Snead	Present
Vice President Wright	Present
President Stinson	Present

**ANNOUNCEMENT OF EXECUTIVE SESSIONS** – President Stinson

An Executive Session was held to discuss Legal and Personnel issues. Also, an Executive Session was held on February 12<sup>th</sup> pertaining to a personnel matter.

**CITIZEN'S FORUM, AGENDA ITEMS ONLY-** None

**MINUTES**

**MOTION TO ACCEPT MINUTES OF JANUARY 17, 2013 LEGISLATIVE MEETING**

Motioned by: Councilor Johnson

Seconded by: Councilor Kemp Voice vote with no opposition. Motion carries 5:0.

**MOTION TO ACCEPT MINUTES OF FEBRUARY 4, 2013 WORKSHOP MEETING**

Motioned by: Councilor Johnson

Seconded by: Councilor Kemp

Voice vote with no opposition. Motion carries 5:0.

**MAYOR'S REPORT**

Police Report –Chief D. Molineux

**MOTION TO APPOINT CASEY MORRIS AND RYAN BERRY AS PART TIME YEADON POLICE OFFICERS AT \$15.00 PER HOUR CONTINGENT UPON PASSING ALL THE REQUIREMENTS OF THE YEADON POLICE DEPARTMENT AND THE MUNICIPAL POLICE OFFICERS EDUCATION AND TRAINING**

Motioned by: Councilor Johnson

Seconded by: Vice President Wright

Voice vote with no opposition. Motion carries 5:0.

**MOTION TO DIRECT THE CIVIL SERVICE COMMISSION TO TEST FOR THE POSITION OF POLICE SERGEANT**

Motioned by: Councilor Johnson  
Seconded by: Vice President Wright  
Voice vote with no opposition. Motion carries 5:0.

**MOTION TO PURCHASE ONE YEAR 2013 FORD SEDAN POLICE INTERCEPTOR FROM BEYER-WARNOCK FLEET DEALERSHIP PER THE STATE CONTRACT FOR \$ 26,053. IN ADDITION THE EQUIPPING OF SAID VEHICLE WILL COMPLY WITH THE YEAR 2013 BUDGET**

Motioned by: Councilor Johnson  
Seconded by: Councilor Asher Kemp  
Voice vote with no opposition. Motion carries 5:0.

**PRESIDENT'S REPORT**

Announcement – there is a vacancy on the Yeadon Zoning Hearing Board. Interested citizens can submit their resumes to the Borough Manager.

**RESOLUTION 2013-04** – Read by President Stinson read recognizing February 2013 as Black History Month.

**ENGINEER'S REPORT**

Invoice Martin J, Burke, Engineer did not receive in time for inclusion on the A/P List. The Borough Engineer asked that Council consider invoice for payment. Eileen Mulvena indicated the work is half completed and has been inspected by code department. Solicitor indicated it would be appropriate to entertain motion.

**MOTION TO APPROVE PAYMENT OF \$30, 732.30 TO MARTIN J BURKE INC. PURSUANT TO RECOMMENDATION OF BOROUGH ENGINEER**

Motioned by: Councilor Johnson  
Seconded by: Vice President Wright  
Question by Councilor Kemp asked members of Yeadon Library present if the work is satisfactory.  
Voice vote with no opposition. Motion carries 5:0.

**Yeadon Library Updates.**

Lighting change from 100 watt incandescent with more efficient 25 watt CFL fluorescent

**MOTION TO PAY MARTIN BURKE & COMPANY \$1500 TO SUPPLY 19 UNITS- 6” HORIZONTAL LAMP FLUORESCENT ARCHITECTURAL NEW CONSTRUCTION-TYPE NON- IC .)**

Motioned by: Councilor Johnson  
Seconded by: Councilor Gracie Snead  
Voice vote with no opposition. Motion carries 5:0.

**MOTION TO PAY MARTIN BURKE & COMPANY \$1044.6 FOR GUTTER COSTS FOR THE YEADON LIBRARY**

Motioned by: Councilor Johnson  
Seconded by: Councilor Kemp  
Voice vote with no opposition. Motion carries 5:0

**Yeadon Swim Club Demolition**

Demolition contract has been submitted to President of Council & Borough Manager for signature and will be fully executed.

The Borough is required to obtain an NPDES Phase II permit for the Yeadon Swim Club demolition activity as the limits of disturbance exceed one acre. The County Conservation District is requiring submission. Borough Manager has granted Engineer authorization to begin permit application.

Councilor Johnson addressed the Chapter 94 report and its' impact on Public Works and Code Departments and suggested a detailed discussion to be held at March 4, 2013 Council Meeting with representative(s) from Public Works, Code Department and the Borough Engineer.

Delcora 537 Plan has been finalized. Rufus Stokes attended one day training sponsored by Delcora in February. Delcora will hold it again in March at Springfield Township Municipal building and all Council members who can attend are strongly encouraged to attend.

**Stormwater tip-** Rock Salt versus De-icer.

Rock salt is corrosive and not good for environment. Products containing magnesium chloride is better for the environment. One brand, Safe Step is a better alternative to rock salt.

Councilor Johnson stated that some of the discussion at March 4, 2013 workshop meeting questioned should include legal ramifications and the solicitor may need to attend. Some issues need to be resolved by inspecting homes, how is it to be done at point of sale? 537Delcora is crafting draft lateral ordinance to be implemented at time of sale. When 537 Plan is adopted the ordinance must be also approved by every township. Any township/borough not adopting would be responsible for treating their own sewage.

#### **Upcoming Events:**

Darby Creek Valley Association annual stream cleanup event on Saturday, April 27, 2013 at various locations along Darby & Cobbs Creeks.

March 10, the Chester-Ridley-Crum Watersheds Association will be hosting a lecture by Tom Brightman, (Land Steward at Longwood Gardens) "*Restoring Habitat, Landscape Structure, and Health in our Watersheds.*" This lecture will be held at Tomezscko Auditorium, Penn State Brandywine campus, Yearsley Mill Road, in Media from 2 -3:30 pm. The lecture is free and open to the public.

#### **MANAGER'S REPORT-** Caren Andrews

Fire Marshall, Matt Black was invited to participate in **6 ABC Save a Life Program**. Received 10 year battery smoke detectors to be distributed to Yeadon residents. In his 10 years as Fire Marshall for Yeadon Borough, Matt Black has distributed 600 smoke detectors to Yeadon residents.

#### **Recreation**

- **Camp Garrett** informational session was held February 2013 and one will be held March 8, 2013.
- **Earth Day April 20, 2013** activities: Beautification Project for Longacre Circle, E-waste Collection Event 1-5 PM, Tree planting Community Park (funding via Elm Street Project)

#### **Update on Planning Commission-**

No ordinance located for establishment, and solicitor drafted ordinance. Discussion of draft to be added to March 4<sup>th</sup> Workshop agenda.

Councilor Johnson asked when projects determined for Earth Day. Borough Manager stated that it was decided during a brainstorming session. Councilor Johnson identified Fairmount Park as a worthy community project as Yeadon is shares two borders with Fairmount Park.

Councilor Johnson Planning Commission – Solicitor should review language in new Municipal Code. Planning Commission entitled to remuneration, but there is also an option to create a Planning Committee. Discussion at March 4, 2013 Council Meeting should include Planning Commission vs. Planning Committee.

Councilor Johnson addressed the Borough Managers report citing significant problems with water infiltration in Borough Hall. Four leaks were identified: two in Chambers, one in Lobby (entrance was locked on first floor), and a leak in closet on 3<sup>rd</sup> floor. Borough Manager and Public Works Supervisor met with two contractors. First floor remediation plan was identified; break open the concrete and replace with plywood to trace where water comes in. Councilor Johnson asked for pictures to be taken of areas for councilors to review. Dan Wright has taken pictures and Borough Manager will share with Councilors. This will be added to March 4, 2013 Workshop agenda and Borough Engineer will be asked to attend. Councilor Johnson questioned if contractors put in writing. No, they can't until they see the problem.

Councilor Johnson asked when painting of the Executive Conference Room was done. Borough Manger, Caren Andrews stated it had been completed in the last 3 weeks. Councilor Johnson suggested that painting should be put on hold until leaks are addressed and no painting during employee work hours.

**TREASURER'S REPORT-** Vice President Wright

From input gathered at Finance Committee meetings suggesting a more short term cash flow projection a Projected Cash Flow Analysis document has been provided.

**TAX COLLECTOR'S REPORT-** Lavern Johnson

January 2013 tax collector's report is final collection of tax collection for December 2012. Late comers who wanted to pay taxes before they would be sent to tax claims. 301 properties not paid will be turned over to tax claims \$236, 616.85 includes 10%. Unpaid sewer taxes to be turned over to Portnoff \$172,791.72. Councilor Johnson would like to know percentages of property taxes percentages to determine the health of the community. Laverne Johnson will prepare report.

Councilor Kemp asked when does the final bill come out for those who did not pay their taxes. Laverne Johnson responded that bills are usually sent out after April 1<sup>st</sup>.

**COMMITTEE REPORTS**

**Finance Committee –** Vice President Wright

Finance Committee meeting was held February 19, 2013

The Finance Committee is working on a goal of full public disclosure on A/P list. Antiquated accounting software does not provide detailed breakdown/descriptions. Committee will investigate with Delta Development and new finance director to identify updated software.

Also discussed were necessary capital improvements to Borough Hall and investigating if funding were available through historic designation. A walking tour of Borough Hall and municipal buildings is planned to see what is deteriorating and what needs to be repaired.

**MOTION TO APPROVE A/P LIST OF FEBRUARY 21, 2013**

Motioned by: Councilor Johnson

Seconded by: Councilor Asher Kemp

**Education** – Councilor Johnson (Council Liaison)

Councilor Johnson was asked to testify at hearing on 2/7/13 for Vision Academy Charter School and recommended that William Penn School Board not approve Vision Academy Charter School  
Councilor Kemp shared a community support education flyer.

**MOTION TO ACCEPT THE EDUCATION LIAISON REPORT**

Motioned by: Councilor Kemp

Seconded by: Councilor Snead

Voice vote with no opposition. Motion carries 5:0.

**Code Committee-** Councilor Rosalind Johnson

Handicapped Parking space 1000 block of Yeadon denied because there is adequate parking in the rear of home (driveway & garage) with four steps leading to door of home. The front entrance where request was written there are eight steps leading to home. There were two resident complaints regarding 909 Yeadon Avenue which are being investigated. Councilor Johnson made recommendation for monthly code department meeting 4<sup>th</sup> Thursday of the month.

**MOTION TO ACCEPT THE CODE COMMITTEE REPORT-Councilor Johnson**

Motioned by: Councilor Kemp

Seconded by: Councilor Snead

Voice vote with no opposition. Motion carries 5:0

**Personnel Committee-** Councilor Johnson

The hiring process for Finance Director has been completed. Parking Officer interviews are scheduled for March 7, 2013 @ 6:00PM. Committee members participated in professional development on the right way to hire and fire and reviewed a volunteer form to recruit residents for committees. Form to be reviewed at March 4, 2013 workshop.

There was an Executive Session held during Personnel Committee. Councilor Kemp asked if report would have addendum to what was discussed at Personnel Committee. There will be no amendment to the report.

**MOTION TO ACCEPT THE PERSONNEL REPORT**

Motioned by: Councilor Johnson

Seconded by: Councilor Snead

Voice vote with no opposition. Motion carries 5:0.

**Public Works-** Councilor Johnson

Public Works is maintaining regular sanitary sewer cleaning. Residents have inquired about scheduled cleaning of storm, sewer & sanitary sewers. Public Works addressed two sewer backup problems: Cypress Street & Connell Avenue and the 100 Block Lincoln. 2<sup>nd</sup> week of February two new street lights installed Allen Drive & Church Lane.

Reminder to residents that the street sweeper can't operate on days when temperature drops below 32 degrees because the machine runs on water and if the temperature falls below freezing it will ruin the mechanisms and the street.

**MOTION TO ACCEPT THE PUBLIC WORKS COMMITTEE REPORT**

Motioned by: Councilor Kemp

Seconded by: Vice President Wright

Voice vote with no opposition. Motion carries 5:0.

**Recreation-** Councilor Johnson

Distributed Draft Rules for Community Park and revised recommendations to be discussed at workshop March 4, 2013 workshop Meeting. Councilor Johnson asked Council to review both documents.

**Public Safety-** Councilor Johnson

Mary Nixon (Chair) submitted potential dates for mandatory Councilor's NIMS training; March 11, 2013 or March 25, 2013 at 7:00 or 7:30. It is important that Councilors receive training because it affects ability of Borough to receive grants and funding. Borough Manager reported on changes to Civil Services regulations. Borough received escrow monies from 47 & 49 Lincoln Avenue. Also included minutes from January 2013 Public Safety.

**MOTION TO ACCEPT PUBLIC SAFETY MINUTES February 12, 2013 and January 8, 2013**

Motioned by Councilor Kemp

Seconded by Councilor Snead

Voice vote with no opposition. Motion carries 5:0.

**Library Report-** President Stinson

**Upcoming Events**

- Black History Month Tea February,23, 2013 from 4:00-6:00PM
- Learn to crochet every Saturday 10:00AM- 11:00AM open to ages 4-18
- Get taxes done for free March 3, 2013 & March 27, 2013 from 4:00 – 8:00PM
- Garden Group every second Saturday from 11:00-11:45 AM
- Save the date-Women's History Month program March 26, 2013 time TBD
- Book Club March 20, 2013 at 6:00PM will discuss *Create Dangerously* by Edwidge Danticat

**SOLICITOR'S REPORT-** no report

**NEW BUSINESS**

**MOTION TO APPROVE THE HIRING OF ANGELIC JONES AS FINANCE DIRECTOR AT A SALARY OF \$70,000 PER ANNUM**

Motioned by: Councilor Johnson

Seconded by: Councilor Snead

Discussion initiated by Councilor Kemp regarding amending the motion to reflect hiring be contingent upon application's completion within borough guidelines.

**MOTION TO APPROVE THE HIRING OF ANGELIC JONES AS FINANCE DIRECTOR AT A SALARY OF \$70,000 PER ANNUM CONTINGENT UPON COMPLETION OF APPLICATION WITHIN BOROUGH GUIDELINES.**

Motioned by: Councilor Kemp

Seconded by: Vice President Wright

Voice vote with no opposition. Motion carries 5:0.

**MOTION TO OPEN TWO FIRE ESCROW ACCOUNTS FOR 47 LINCOLN AVENUE AND 49 LINCOLN AVENUES WITH BENEFICIAL BANK**

Motioned by: Councilor Johnson

Seconded by: Councilor Kemp

Voice vote with no opposition. Motion carries 5:0.

**OLD BUSINESS**

**MOTION TO APPOINT ROY HUNTER AS THE ALTERNATE REPRESENTATIVE TO THE EASTERN DELAWARE COUNTY STORMWATER COLLABORATIVE**

Motioned by: Councilor Johnson

Seconded by: Councilor Kemp

Voice vote with no opposition. Motion carries 5:0

**MOTION TO APPROVE CAREVIEW CAREFEST REQUEST FOR COMMUNITY PARK 7/27/13**

Motioned by: Councilor Johnson

Seconded by: Councilor Kemp

Voice vote with no opposition. Motion carries 5:0

**MOTION TO APPROVE THE REAPPOINTMENT OF OLLIN BOYD TO THE YEADON ZONING HEARING BOARD TERM TO EXPIRE December 31, 2015**

Motioned by: Councilor Johnson

Seconded by: Vice President Wright

Voice vote with no opposition. Motion carries 5:0

**MOTION TO APPROVE THE REAPPOINTMENT OF REV. ROHAN HEPKINS TO THE YEADON ZONING HEARING BOARD TERM TO EXPIRE DECEMBER 31, 2017**

Motioned by: Vice President Wright

Seconded by: Councilor Kemp

Discussion- Councilor Johnson suggested tabling the motion until zoning issues at proposed child care center at Chapel of the Good Shepherd are resolved.

**MOTION TO TABLE THE REAPPOINTMENT APPROVAL OF REV. ROHAN HEPKINS TO THE YEADON ZONING HEARING BOARD TERM TO EXPIRE DECEMBER 31, 2017**

Motion: Councilor Johnson

Second: Councilor Snead

Voice vote with no opposition. Motion carries 5:0

Motion 16.5 tabled

**MOTION TO APPOINT LACY WHEELER TO YEADON ZONING HEARING BOARD, TERM TO EXPIRE DECEMBER 31, 2016**

Motioned by: Councilor Johnson

Seconded by: Vice President Wright

Voice vote with no opposition. Motion carries 5:0.

**MOTION TO APPROVE THE RESOLUTION TO ADOPT RETENTION AND DISPOSITION SCHEDULE FOR RECORDS OF PENNSYLVANIA MUNICIPAL GOVERNMENTS**

Motioned by: Councilor Johnson

Seconded by: Vice President Wright  
Voice vote with no opposition. Motion carries 5:0.

**MOTION TO APPROVE THE RESOLUTION OF DOCUMENT DESTRUCTION PER EXHIBIT A WITH EXCEPTION OF VIDEO/AUDIO TAPES FOR BOROUGH COUNCIL MEETINGS JANUARY 17, 2013 AND SEPTEMBER 18, 2008**

Motioned by: Councilor Johnson  
Seconded by: Councilor Snead  
Voice vote with no opposition. Motion carries 5:0.

**CITIZEN'S FORUM-** None

**ADJOURNMENT 9:28 PM**

Motioned by: Councilor Kemp  
Seconded by: Councilor Snead  
Voice vote with no opposition. Motion carries 5:0.

Respectfully submitted by,



Marcia L. Hinton  
Borough Secretary