

**BOROUGH OF YEADON  
DELAWARE COUNTY,  
PENNSYLVANIA BOROUGH  
COUNCIL WORKSHOP MEETING  
MARCH 7, 2013 @  
7:33 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilor Holden	Absent
Mayor Jones-Butler	Absent
Councilor Jones-Johnson	Present
Councilor Kemp	Present
Councilor Robinson-Howell	Present
Councilor Snead	Present
Vice President Wright	Present
President Stinson	Present

**ANNOUNCEMENT OF EXECUTIVE SESSION** –President Stinson announced an executive session was held to address Personnel & Legal matters.

**EASTERN DELCO STORMWATER COLLABORATIVE PRESENTATION-** Jamie Anderson

Ms. Anderson provided an overview of the Collaborative and its works.

- The collaborative is comprised of seven municipalities (Yeadon, Collingdale, Sharon Hill, Upper Darby, Haverford, Norwood & Darby Township).
- Public education & outreach
  - Demonstration on watersheds:
    - 4<sup>th</sup> grade class at Evans Avenue school
    - 4<sup>th</sup> grade classes at Bell Ave in next few weeks.
  - Also scheduled, the Darby Creek Valley Association will present Rain Barrel Making classes (March, Collingdale Borough Hall) & (April- 20<sup>th</sup> Century Club in Lansdowne).
  - Provided educational book marks and informational insert that were included in tax bill mailing
  - Sponsoring a workshop March 14 on new OSHA requirements.
  - Working with Imogen- Elm Street program – tree plantings in spring at Community Park.

Councilor Snead wanted to know the definition of a rain barrel. Ms. Anderson explained rain barrels are installed at the end of down-spout to collect rain runoff from roof. The stored water can be used to water flowers or garden and keeps runoff from infiltrating the ground.

**DISCUSSION WITH BOROUGH ENGINEER EILEEN MULVENA** regarding Chapter 94

Stormwater Management and remediation of water infiltration to Borough Hall.

**Chapter 94 Darby Creek Joint Authority & Cobbs Creek Joint Authority Service**

High rain events (over an inch) is sending excess water to Philly for treatment above our contract and Yeadon is paying more in penalties. Is Yeadon burdened more with average daily flow or rain inflow more than other communities? Decision needs to be made.

Engineer asked Delcora to research how Yeadon compares to other communities? Darby Creek Joint Authority service areas perform better than Cobbs Creek Joint Authority service area (NE quadrant of Borough). Inserts for manhole covers to reduce water inflow. Code department during code inspections can check connections; foundation drain, sump pumps that connect to sanitary sewers. Infiltration-lateral lines. Anywhere there is a line through creek or stream check first to see if streams are going into sanitary sewer.

Councilor Johnson asked what department/who will take lead? It was identified that the Borough Engineer will take the lead working with Public Works. Councilor Johnson asked how will Engineer prioritize? Those areas with highest rates or the lower rates. Councilor Johnson asked is Senior Code officer Rufus Stokes will Rufus will be giving a summary of the workshop hosted by Delcora.

Councilor Johnson inquired if there are any municipalities in Southeastern Delaware County who are not able to pay sewer fees? Eileen Mulvena, Borough Engineer answered yes. Councilor Johnsons asked how that affects boroughs that do pay and if those boroughs that do pay have to compensate for those who don't.

Councilor Johnson referenced the problem with 800 block of Longacre- water settling in front of home of Mr. Cook. Correcting this issue (Arbor Road between Longacre Blvd & Whitby Avenue) should be a priority for Borough. The Borough Engineer suggested curbing would make a significant improvement to the street. Arbor Road is eligible for Department of Community Development Block Grant (CDBG) funding for 2013. for grant funding next year.

Mr. Bob Cook (800 block of Longacre Blvd) spoke about widening of apron and buses cutting across his lawn. Councilor Johnson will meet with William Penn School District to discuss their school buses cutting across his lawn. Councilor Johnson will instruct the Code Department to take pictures. The Borough Engineer suggested applying for mid-year CDBG application, but would have to hold a public meeting again.

**Water issue in Borough Hall.** Contractors (roofing, masonry & painting) should be consulted. A roofing contractor should inspect along roof line to see where water is coming in. Public Works will clean roof and gutters of Borough Hall. It has become a capital project and is no longer a routine maintenance issue. The work will become more expensive

because Borough Hall is a historic building but has not been designated an historical site. Bathrooms on the first floor are in deplorable condition. Councilor Johnson thanked the Public Works department for the time they have done on the project. Who will provide oversight to contractors doing work? Dan Wright- estimates that every four years he has been asked to gather painting estimates, he submits them yet nothing gets done. Councilor Johnson stated it was obvious Public Works knew what was needed to be done but public officials did not act on it. Bathrooms need to be redone and one needs to be handicapped accessible. Within month of March Engineer, Public Works and Council will meet.

#### **CITIZEN'S FORUM, AGENDA ITEMS ONLY- None**

#### **MAYOR'S REPORT-None**

#### **PRESIDENT'S REPORT-President Stinson**

The next Camp Garrett info session will be held March 6<sup>th</sup> at 7:00PM. There will be at least one more informational session to be held on a Saturday to accommodate those who could not attend a weekday session.

#### **COMMITTEE REPORTS**

##### **Public Works- Councilor Johnson**

Condition of Yeadon Borough Hall and the completion of work in Police Department were discussed at the meeting. Councilor Johnson did walkthrough of Police Department and some conditions still need to be addressed: ladies shower, shower in officers room does not work at all, doors don't work in Police locker room.

**Public Safety**-will not meet until March 11, 2013 Councilor Johnson will report at March Legislative Meeting.

**Code Department**- will not meet until March 3, 2013 Councilor Johnson will report at March Legislative Meeting.

##### **Personnel Committee- Councilor Johnson**

In observance of Employee Appreciation Day (March 1, 2013) Councilor Johnson distributed certificates of appreciation to employees of Public Works, Library and Office of Emergency Management who were in attendance. The remaining certificates were given to the Borough Secretary for distribution.

#### **MOTION TO ACCEPT RESIGNATION OF CAREN ANDREWS EFFECTIVE MARCH 5, 2013**

Motioned by: Councilor Johnson

Seconded by: Councilor Snead

Voice vote with no opposition. Motion carried 5:0.

#### **NEW BUSINESS**

#### **UPDATE FROM THE YEADON FIRE COMPANY REGARDING THE 1990 AMERICAN EAGLE PUMPER AND THE CURRENT RELATIONSHIP WITH THE RELIANCE FIRE COMPANY-**

Chief Mike DiIenno

Reliance Fire Company of Upper Chichester is borrowing the pumper truck. The truck is insured for 1 million dollars and the insurance is up in April. Hopefully Reliance will make offer to purchase at that time. They have put in put in \$3500.00 in maintenance since October.

Fire Cadet Program starts March 6, 2013 night, and three youth are enrolled so far.

**PRESENTATION OF NEW AD DEFIBRILLATOR** by Rob Worthington Chair Yeadon Fire Company Ambulance

Yeadon Fire Company donated the replacement defibrillator and will offer free training on its use and CPR training.

**UPDATE ON EMERGENCY & COMMUNITY MESSAGING** Marcia Hinton

An ad hoc committee of Vice President Wright, President Stinson and Marcia Hinton will see presentation and report back to Council at April workshop meeting.

**APPLICATION FOR COUNTY AID –ROAD RESURFACING GRANT (MS- 399)** – Caren Andrews

Annual Application for Liquid Fuel Funds. Must be done as a resolution at March 21<sup>st</sup> Council Meeting. We will be asking for \$12, 153 and must go to road resurfacing. Longacre Blvd. will be eligible.

**DISCUSSION OF ELEVATOR REPAIR QUOTE-** Caren Andrews

Summary of budget for elevator. Replace defective oil line, Tank Heater, electronic starter, ADA telephone, roller guide assemblies If all items performed , elevator company assures elevator will move quicker. Borough Council needs to provide guidance. Money is in budget to provide repairs. Councilor Johnson suggested looking at replacing piston before it goes bad. Councilor Johnson requested that Council move forward on the repairs. Caren Andrews will check with Solicitor that there are no conflicts of interest since Borough has maintenance contract with Tri State and they will also be providing the work. Councilor Johnson asked if quotes were received from any other companies.

**TECHNOLOGY UPGRADES FOR THIRD FLOOR OF BOROUGH HALL (PHASE ONE WIRING)-**Caren Andrews

There has been no major investment in computers or servers on third floor. Borough Manager suggest an upgrade to file server and switch to in-house management of e-mail and discontinue Windstream which costs \$1000 per month. The work should be done in increments; first with re-wiring. Wiring can be done in-house for \$800-1K. Phase two: new file server with rack system. There are ample funds in the budget. Going forward it is

suggested that two computers be replaced every year until all have been updated and everyone gets current licensing. Councilor Johnson asked to review file server proposal.

### **Junior Councilor Person Program for 2014-Councilor Johnson**

The Junior Council Person Program (JCP) was established by the Pennsylvania State Association of Boroughs (PSAB) to involve youth in local government. Councilor Johnson will investigate the process for establishing the program. Councilor Kemp concurred and indicated Council had looked at that option several years ago..

### **OLD BUSINESS**

Discussion of Planning Commission ordinance- Caren Andrews

Commission to be comprised of five Yeadon residents charged with creation of a five year comprehensive plan. There was a discussion of appointment terms and the application process.

Councilor Kemp asked if Council explore Commission or Committee as they both serve the same function. Councilor Johnson stated that Council determines if Commission will be compensated. Councilor Johnson stated the Planning Commission role and requirements is defined in municipal code.

Caren Andrews asked that Council direct the Borough Solicitor to finish preparing ordinance and advertise at next Legislative meeting. Councilor Johnson needs clarification if members of Borough Council can serve on Planning Commission vs. Planning Committee. Councilor Johnson will review Borough Code.

### **Discussion of Draft Rules for Community Park and revised recommendations- Councilor Johnson**

Clarification of details and changes in language. Committee needs to meet once more to review the recommendations to make sure the revisions don't change the intent of the committee. The committee will meet to put finishing touches on the draft rules and present at March legislative meeting.

Councilor Kemp inquired about security deposit, review of applications and approval of requests for Community Park? An Ad hoc committee would be formed to review requests. Councilors Kemp and Vice President Wright will e-mail additional questions to committee.

### **Update on archiving old files- Marcia Hinton**

Reviewed Archivist proposal of \$ 2500.00 to preserve and move old files. It was decided to put the project on hold and wait until 2014 budget cycle.

**Update on moving 4<sup>th</sup> & 7<sup>th</sup> precinct polling places-** Marcia Hinton

Ideally moving the 7<sup>th</sup> precinct would have been an ideal solution to accommodate the residents of Parkview Court but upon review there is no available, practical space to accommodate a voting machine. The alternate suggestion was to move the 4<sup>th</sup> precinct to another location. It was suggested that Borough Secretary reach contact Spirit & Truth Ministries on Church Lane to see if they are interested in being a polling place.

**Flag Day Committee-** Councilor Johnson

Councilor Johnson was concerned that a Flag Day Committee had not been formed. She suggested sending a letter to the organizations & businesses in Yeadon asking them to send a representative for the Flag Day Committee. At least one Flag Day activity should be celebrated on Flag Day; all of Yeadon Flag Day activities are on days other than Flag Day.

**YEDC-** Councilor Kemp

Isaac Dotson is awaiting letter from IRS with decision on 501 c 3 status. YEDC conducted two retreats in February regarding strategic plan. Isaac Dotson indicated that he will be sending a letter to Council with updates. Councilor Johnson asked how YEDC spent funding from Borough Council and inquired if Council had ever received any written reports. What is the result of the survey that has been posted on website for a year?

Councilor Johnson asked that YEDC schedule a presentation at the April Council Workshop meeting.

**CITIZEN'S FORUM-** None

**ADJOURNMENT**

Motioned by: Councilor Kemp

Seconded by: Councilor Snead

Meeting adjourned 9:55 PM.

Respectfully submitted,



Marcia L. Hinton

Borough Secretary/Administrative Officer