

**BOROUGH OF YEADON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL
WORKSHOP MEETING
OCTOBER 7, 2013 @ 7:38 PM**

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilor Dotson	Present
Councilor Kemp	Present
Councilor Johnson	Present
Mayor Jones-Butler	Present
Councilor Robinson-Howell	Present
Councilor Snead	Present
President Stinson	Present
Vice President Wright	Present

ANNOUNCEMENT OF EXECUTIVE SESSION – President Stinson

CITIZEN’S FORUM, AGENDA ITEMS ONLY

Cliff Brock Guenther Ave

Borough Hall parking – Borough vehicles take up visitor designated spaces on ramp outside of atrium entrance to Borough Hall

Update to front of house trash collection- Mr. Brock stated that refuse trucks have not damaged common driveways.

PRESENTATION-Fire Prevention Week – Chief Michael Di Inenno

Fire Prevention Week October 6-12. This year’s theme is “Prevent Kitchen Fire”. Fire Department will sponsor Open House Friday, October 11th from 6:00-9:00PM. There will be demonstrations and Police department, Emergency Management information booths.

Chief DiInenno asked for status of proposal submitted in August for new pumper truck. The quotes will expire at the end of the October. The truck is a 1990 engine that is 24 year old. The truck broke down at a fire in Darby last week. Estimates for repair \$60, 000.00.

Councilor Dotson asked who is responsible for the repair to the crashed Fire Company wall. Chief DiInenno stated the hearing for the person who ran into the wall was coming up soon and Borough will be advised how to recoup monies for repair.

Councilor Dotson inquired about the selection of colors for the newly repainted Fire House. Chief DiInenno is looking into a deeper shade of green for the accent color.

Request to use Fire Marshall Matt Black as engine driver for fire calls during his regular shift. Due to volunteer nature of Fire Company, many of the firefighters who are certified to drive the engine work during the day leaving no one to drive the engine during the day. To train new drivers will take some time as the driver’s training program takes 18 months to complete.

Discussion: If Officer Black is injured who covers for his Fire Marshall/Health Officer responsibilities? Officer Black would be covered under the Fire Company insurance when driving the engine. Councilor Dotson suggested using volunteers from another fire company but Chief DiInenno stated that practice would cause insurance issues. Councilor Johnson stated that as Fire Marshall, Matt Black would have to be on site for the fire anyway, so it is a strategic use of him to drive the fire truck.

Mayor Butler left the chambers at 7:50 PM.

PRESIDENT'S REPORT

Elm Street Project Farmers Market October 10th & October 24th from 4:00-7:00PM at Community Park. The event will be held rain or shine both days

State Representative Ronald Waters is sponsoring a workshop titled "Learn How Healthcare Affects You" Wednesday October 9th from 6:00-8:00PM at Borough Hall- 2nd Floor Auditorium.

COMMITTEE REPORTS

Councilor Kemp

Elm Street Project has a new Director. Debbie Langbourne would like to presentation at the next Council meeting
Delco Borough Association is sponsoring their annual dinner dance 10/26 at the Oaks in Glenolden, PA tickets are \$40.00.

Mayor Butler returned to chambers at 7:54PM

PUBLIC WORKS COMMITTEE- presented by Councilor Jones-Johnson

Status of survey to add street light to Verizon poles. The Verizon survey indicated the existing poles are too short to accommodate wiring and light; new poles will have to be installed.

MOTION TO APPROVE THE REPLACEMENT COSTS OF TWO IN THE AMOUNT OF \$5,562.00 FOR VERIZON POLES FOR THE INSTALLATION OF STREET LIGHTS ON ALLEN DRIVE

Motioned by Councilor Jones-Johnson

Seconded by Councilor Snead

Voice vote with no opposition. Motion carries 7:0

Replacement of tot lot playground equipment in Community Park. Councilor Johnson distributed a special pricing flyer for 4 pieces of play equipment for \$4,999.00. Pricing is effective until the end of the year. The cost would be covered the grant awarded for Community Park.

Suggestion of tot lot for the Triangle of Land at West Cobbs Creek Parkway and Guenther Avenue. William Penn School district will not replace playground equipment at Evans School because of the stormwater subsidence issues they just remediated.

Discussion: Mayor Butler offered two insights: The triangle area off West Cobbs Creek Parkway is not gated – how to ensure equipment is safe and suggested polling neighbor to see if they want a tot lot in their neighborhood. Councilor Johnson stated neighbors will be polled and gates would be installed. Councilor Dotson indicate he attended a School Board meeting where chair of the property Committee stated William Penn School District is not responsible for the replacement of school yard equipment; that it is the parent's responsibility as evidenced by the fundraising activities of parents at Bell Avenue School who replaced equipment. Councilor Johnson met with Superintendent Bruni prior to subsidence issues and he was on board with replacement. Councilor Johnson will send him a letter asking for clarification. Councilor Dotson wanted to know why Code Department does not issue citations to William Penn School District for the cracked sidewalks and overgrown vegetation. Councilor Johnson will put that on agenda for next week's Code Department meeting.

UPDATE ON TOWN HALL MEETING

Councilor Johnson distributed a summary of written questions gleaned from both Town Hall Meetings. Currently Code Department is completing an assessment of driveways in borough to determine the common driveways in the most disrepair. She shared the life of an average concrete driveway done to correct specification can last 50 years; an asphalt driveway can last 25 years but must be re-coated periodically. Councilor Johnson will provide more substantive data to Council at next legislative meeting.

Councilor Johnson indicated there are a limited number of driveways that contain sanitary sewer that are at risk. Focus on the at risk driveways. The Town Hall meetings accomplished a greater understanding of residents as to the responsibility of repairing common driveways. There has been an increase in neighbor response to citations to repair their driveways.

Vice President Wright stated it was reassuring to neighbors to know that properly paved driveways will last longer; many were under the belief that driveways needed to be replaced every two years.

MAYOR'S REPORT- Mayor Dolores Butler

Mayor Butler apologized for leaving chambers but had to take an emergency phone call.

The Mayor hared that Police Chief Donald Molineux advises all residents to be especially vigilant about locking cars and being aware of your surrounding when leaving your vehicle.

Councilor Kemp leaves chambers at 8:40PM

Councilor Kemp returns to Chambers at 8:41 PM

NEW BUSINESS

DISCUSSION AND UPDATE: BOROUGH HALL PARKING – 30 MINUTE PARKING SIGNS Councilor Dotson made a motion to have the three visitor spots on the ramp to borough Hall be designated 30 minute parking and all vehicles in violation will be ticketed.

Motioned by Councilor Dotson

Seconded by Councilor Kemp

MOTION TO AMEND TO READ ONE HOUR PARKING

Motioned by Councilor Kemp

Seconded by: Councilor Dotson

Voice vote with no opposition. Motion carries 7:0

Mayor Butler leaves Council Chambers at 8:50 PM

DISCUSSION: DATES FOR 2014 BUDGET COMMITTEE MEETINGS

Dates chosen for FY 2014 budget meeting:

Tuesday, October 15th at 7:30 PM

Monday, October 21 at 6:30 PM

Wednesday, October 23 at 6:30 PM

Monday, October 28 at 6:30 PM

DISCUSSION: SPECIAL MEETING TO INTERVIEW FINAL CANDIDATES FOR CODE OFFICER POSITION

It was determined that the special meeting will be held Saturday, October 19th at 11:00 AM

The Budget meetings and special meeting dates to be published in the *Delaware County Times*.

DISCUSSION: COMPOSITION AND RESPONSIBILITIES OF SEARCH COMMITTEE CALL FOR BOROUGH MANAGER AND CODE DIRECTOR

Vice President Wright questioned if the Search Committee was passed by Council in a previous meeting why it reappears on the agenda. Councilor Johnson stated there is no description of the responsibilities of the search committee, no chair identified or how members are identified. She asked how a search committee be called based on a draft report from Delta Development.; the final report will not be submitted until November. It was agreed during the August 20th work session with Delta Development that the search process would begin when Delta submitted their final report. Councilor Dotson agreed that Delta Development said it was time to start the process. Vice president Wright said she would develop a description of search committee responsibilities.

DISCUSSION: UPDATE TO TRASH ORDINANCE not discussed to be added to legislative meeting agenda 10/17/13

DISCUSSION: FINDINGS OF CODE DEPARTMENT AUDIT BOROUGH NEEDS TO PROVIDE LOCKED STORAGE FOR BUILDING PLANS.

Councilor Kemp suggested that the current Council mailroom be used to store code plans and Council mailroom would move to board room. The Recreation department currently uses board room closet for storage, recreation can move their equipment storage in the auditorium.

OLD BUSINESS

DISCUSSION: NEW PRICING SCHEDULE FOR AUDITORIUM RENTAL Council continued to tweak the fee schedule factoring in cleaning services, a flat fee for use of ice machine and including rental deposit. Reworked fee schedule will be presented at next workshop meeting 11/4/13.

DISCUSSION: EMERGENCY MANAGEMENT PLAN UPDATE Mary Nixon, Office of Emergency Management provided some explanation of how residents with special needs can be included. Special needs survey on Yeadon borough website and registration is through the Commonwealth. The actual list can't be included in the update plan because it would be a violation of The Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy, Security and Breach Notification Rules (HIPAA).

Councilor Johnson acknowledged that Ms. Nixon did a lot of work on the update but that there were some areas that needed more attention: A listing of the child care facilities and utilities in the Borough need to be listed, all acronyms used must be listed in the glossary, and business names need to be added to the plan.

CITIZEN'S FORUM

No participants

MOTION TO ADJOURN

Motioned by Councilor Kemp

Seconded by: Councilor Dotson

Voice vote with no opposition. Motion carries 7:0

ADJOURNMENT at 9:44 PM

Respectfully submitted,



Marcia L. Hinton
Borough Secretary