

Borough of Yeadon

Office of Emergency Management

Emergency Management Youth Program

The Emergency Youth Volunteer Program, for ages 14 to 18 years old, teaches about the natural and manmade disasters that could occur in any community. Youth are taught how to prepare for each potential emergency and how to help neighbors who may need assistance, such as the elderly or the disabled. Volunteers in this program receive training in basic clerical skills, record keeping, and documentation through the Emergency Management 101 program. They also learn how to lessen or eliminate the risk a hazard may pose to them and their surroundings through an awareness of the hazards in their communities. This training enables them to respond to non-life threatening emergencies in their own households, as well as the community. **At no time are youth called upon to assist during a fire emergency. This is a preparedness program to enable residents to render aid before help arrives. One's own SAFETY is constantly preached throughout the program.**

Through the Federal Emergency Management Agency's "Are You Ready?" series, young people receive information that stays with them for life. The Community Emergency Response Team (CERT) is another training that is available once this program is completed. It is the next step in preparing all of our citizens to be ready in the event of an emergency and prepared to render aid if necessary.

A letter is sent, informing the youth's school of their community involvement and the amount of hours he/she has completed either during the summer and/or during the entire school year. A certificate of appreciation is also enclosed with the letter since in the past; some schools have distributed them during awards ceremonies.

The Emergency Management Youth Volunteer Program mentors to ALL young people holistically, building not only community awareness to emergency situations, but also building up a strong leadership for the future. We require all participants to maintain a "C" average or better. A student's education is our top priority.

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Youth Volunteer Program

Expected Dress Code for Youth

Long pants and a belt should be worn at any time a youth is serving under Emergency Management. Pants should be pulled up around the waistline. Shirts should be tucked in neatly.

Shoes or sneakers with socks should also be worn at all times. Flip-flops, sandals or sling backs are not the appropriate footwear for Emergency Management.

Appropriate dress is required. Low cut tops, tank tops, wife beaters, short shorts, short skirts, belly shirts, and low riding pants are considered inappropriate in a professional/business setting. Bermuda shorts and/or capris are acceptable attire.

Code of Conduct for Youth

The Department of Emergency Management prides itself on the professionalism of both its adult staff and youth staff. Most importantly, our conduct is a reflection of those who have come before us and trained us in this field.

The following is expected from each team member:

1. Respect for others and ourselves. Adults are to be addressed as Miss or Mister at all times.
2. Be on time. If you cannot come in on your scheduled day, you **MUST** call the office and leave a message. If you are going to be late, please call.
3. **CONFIDENTIALITY** is very important. Due to the situation of some clients, what is heard or seen in the office or in the field must not be spoken of outside. Breaking confidence may lead to dismissal in the program.
4. **GOSSIP** is definitely **NOT** tolerated.
5. **Loud talking and socializing is not considered professional.** It is okay to hold a conversation with others, but please work and talk at the same time.
6. Proper English (Business speech) is expected at all times. Profanity and Street Talk are prohibited. If there is a slip up, an apology is expected immediately.
7. Training is an important aspect of Emergency Management and is monitored by the Director.
8. Use of electronic equipment, (ipods, mp3 players, etc.) is also considered unprofessional and in most business settings, frowned upon. **Please turn them off while working here.**
9. Cell phones are permissible, however, we ask they be turned to vibrate. PLEASE limit calls to parents or guardians only.

I have read and understood the above requirements of a volunteer in Emergency Management.

Signature: _____

Date: _____

**Borough of Yeadon
Office of Emergency Management
Youth Volunteer Program
School Information**

Name: _____
(Please print)

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (H) _____ (C) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Grade: _____ Homeroom: _____ Age: _____ Date of Birth: _____

Principal: _____

Guidance Counselor: _____

This program teaches about the natural and manmade disasters that could occur in your community. You will also learn how to prepare for each potential emergency and how to respond as a volunteer to help neighbors who may need special assistance, such as the elderly or the disabled. If you would like to volunteer, please fill out this form. A member of the Yeadon Borough Emergency Management Agency will contact you with more information about this program.

Are you ready?

In order to assist us in the selection process, please write a brief paragraph answering the following questions. Please print clearly.

1. What is a disaster?

2. Why do you want to volunteer?

3. Why do you think it is a good idea to “GIVE BACK TO YOUR COMMUNITY?”

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Office of Emergency Management
Youth Volunteer Program
Permission Form

I, _____ (parent/guardian), hereby give permission for my
(Please print)

son/daughter _____ (Student), to volunteer in the
(Please print)

Emergency Management Youth Disaster Program. I understand he/she will not be in harm's way during participation in this program. Duties will be limited to the companion care for the elderly and the disabled at shelters and helping out at food and clothing distribution locations and general clerical functions.

Volunteers in this program will receive training in filling out forms for record keeping, documentation, and computer research (topic based). They will also learn how to lessen or eliminate the risk a hazard may pose to them and their surroundings through an awareness of the hazards in their communities. This training enables them to respond to non-life threatening emergencies in their own households, as well as the community.

A letter will be sent to the volunteer's school, as well, to inform them of the student's community involvement.

Volunteer's name (please print)

Parent/ Guardian (please print)

Signature/Date

Signature/Date

**Borough of Yeadon
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Name: _____
(Please print)

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (H) _____ (C) _____

Age: _____ DOB: _____ Email: _____

Youth Signature: _____

EMERGENCY CONTACT INFORMATION:

Name: _____ Relationship: _____

Phone Number: _____ Cell Phone: _____

****Do you have any limitations that would dictate your ability to participate in the program or respond to a disaster situation? NOTE: Once youth are graduated from High School, they are eligible to participate under ADULT status. We do, however, encourage continued education in a college or trade school.**

Yes ____ No ____

If yes, please explain:

****This information is confidential only to the Department of Emergency Management.**

Yeadon Borough Office of Emergency Management
Summer Program Schedule
July 2016- August 2016
Monday, Tuesday, Thursday, Friday 10am-2pm 16 hrs per week

Summer Program Schedule

July 11th- Week 1= R U Ready?

Part 1= Basic Prep

Part 2= Natural Hazards

(Walk-through Community- Weather permitting

Industrial Park

Commerce Drive

700 Block Church Lane

500 Block Church Lane

Penn Street

Note: Awareness of potential hazards in the community and the risks they pose)

July 18th= Week 2= R U Ready?

Parts

3= Technological Hazards

4= Terrorism

5= Recovering from disaster.

July 25- Week 3= CERT

Unit 1- Disaster Prep

2- Fire Suppression

3- Medical Part 1

4- Medical Part 2

August 1st - Week 4- CERT

Unit 5- Light Search and Rescue

Unit 6- CERT Organization (5 and 6 one day?)

Unit 7- Disaster Psychology

Unit 8- Terrorism

Animal Rescue

Review

Disaster Simulation

Written Exam

August 8th- Week 5

Sociology of Disasters

Intro to Emergency Management

Shelter set up seminar

** Timing for classes has not been established yet.