

BOROUGH OF YEADON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL CAUCUS MEETING MINUTES

September 13, 2018

Meeting began at 7:03pm

1. Pledge of Allegiance

2. Roll Call:

Councilor: Monroe – present

Councilor: Francis – present

Mayor: Hepkins - present

Councilor Johnson: present

Council Cave: present

Councilor McCabe: present

Councilor: Jones-Waters – present

Councilor: Council-Harris – present

Solicitor: Gibbs – present

Engineer: Mulvena – present

3. Citizen's Forum

None

4. Mayor's Report:

- Yeadon Borough flew the American flag at half-staff in honor of John McCain's passing and 911 terrorist attacks.
- Gave a status report of Hurricane Florence's potential impact to our area

5. President's Report:

- Yeadon Borough Historical Commission received \$1,000 from Senator Williams & the Urban Art Gallery.
- Yeadon Borough collaborated with the William Penn School Board to stay the upset sale of the Nile Swim Club. Nile Swim Club to make payments to the Borough on a monthly basis for the next three (3) years and make quarterly reports to the Borough for the next two (2) years.

6. Borough Manager's Report:

- Updates to Borough website with current information.
- Meetings held with staff regarding employee benefits and enforcement of Borough Handbook.
- Interviewed candidates for Code department vacancy.
- Updated maintenance contracts, saving Borough \$14,000 on copier rental agreement.
- Waiting on parts for clock tower repair.
- MyCivic App has been approved, waiting for setup.
- Working on a way to save electricity in Borough Hall.

7. Solicitor Report:

- Delaware County is in the process of doing a tax reassessment. Be prepared to see vans driving around and taking pictures.

8. Library Director: None.

9. Tax Collector's Report: None.

10. Engineer's Report:

- The contracts for the firehouse driveway repavement are ready for signatures. The weather has forced a late start date.
- The inlet repair will need \$50,000 to fund. \$40,000 from the Liquid Fuels account and \$10,000 from the General Fund.
- PENNVEST settlement is scheduled to occur after the Legislative meeting on September 20, 2018.
- Manor Care Health Services accepted the contractor's proposal to create a swell and change the grading which should address the runoff issues from its property onto the property of surrounding homeowners.
- Borough needs to adopt a pollution reduction plan for their MS4 plan. If we don't have one, we need to get it done. The Solicitor may have a copy.

11. Committee Reports

A. Finance, Councilman Rafi Cave – Chair

- Budget season is coming up October 10, 2018. The dates will be posted on the Borough website and mentioned in the newsletter.

B. Ordinances & Zoning - Liana Roadcloud and Andrew Nelson

- Roadcloud:

- No report given by Roadcloud since the Code department is undergoing new staffing.
- Andrew Nelson
 - Slight increase in code officer inspections
 - Working on new development of procedures and process
 - MyCivic App will allow constituents and code officers to report and respond to issues from their phones.
 - There will be a demo of the MyCivic App on the website before the app goes live.

C. Public Works, Councilwoman Clara Johnson- Chair

- Met on September 4, 2018. Presented a wish list to management.
- October 23 -25, there will be Halloween Haunted Hall.
- Provided an updated lists of the inlets and grates in the Borough.
- There was \$27,812.52 in abatements.
- Next meeting scheduled for October 2, 2018 at 6:00 pm.
- Leaf season approaching. Residents should not mix branches in with the leaves. Branches can break leaf machine and County will turn trucks away if too many branches and trash are mixed in with the leaves.

D. Public Safety, Mayor Rohan Hepkins – Chair

- i. Police Department's Report - Chief Paparo
 - Break-in of cars is the #1 issue for Yeadon. Would like to get stickers for residents to put in car.
 - Had a red carpet for the first day of school at Bell Avenue.
 - Officers have body cameras, in the testing phase.
 - Sergeant Johnson put together a camera program that allows residents to alert police that they have cameras so police know who to contact.
 - Youth Police Academy has eight kids enrolled in the program.
 - Chief found a 100 kw diesel generator which costs \$2,400. The generator could power the entire Borough hall. The current generator is 30 kw.
- ii. Fire Department's Report - Chief Mellazo
 - 96 calls in the month of August, 52 during the day and 44 at night.
 - There were 33 fire alarms; 11 building fires with one entrapment; 11 accidents; 11 water rescues; 5 oil spills; 2 CO alarms; 93 EMS calls.

- Department went to Darby 26 times, Lansdowne 10 times, Upper Darby twice.
- During construction on firehouse ramp, fire trucks will be parked at the upper parking lot
- iii. Emergency Management's Report - Mary Nixon
 - Did assessment walks in Darby due to flooding. Yeadon did well as far as assessment.
 - Request for funding for CPR training of employees and later extend training to community.
 - Was mentioned by Council President that prior management team was unable to locate the PECO grant Nixon said was received by the Borough.
 - Was suggested by Council President that training community at no cost may be too cost prohibitive.
 - Suggested that Council and members of management be NIMS certified from FEMA.
 - Wants the local hospitals and nursing homes Emergency Operating Plans so that they can be incorporated into the Boroughs EOP.
- iv. Mayor
 - Suggested the following motions:
 - Motion to solicit bids for lights around Borough Hall and other poorly lit areas.
 - Motion to hire civil service officer.
 - Motion to extend residency requirement from 5 miles to 20 miles.
 - Motion to fill vacancy for full time officer due to the retirement of Officer D'Alessandro.

E. Recreation, Councilman (Vice President) Ronald Francis- Chair

- Next meeting scheduled for September 25, 2018 at 7:00 pm.
- Gathering items for the next Flag Day, tentatively scheduled for June 8, 2019.
- 125th Anniversary on November 3, 2018.
- Veteran's brunch on November 10, 2018.
- Tree lighting ceremony on December 7, 2018.

12. Adjournment

- Moved by Councilor McCabe, Seconded by Councilor Francis.