

BOROUGH OF YEADON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL CAUCUS MEETING MINUTES

October 11, 2018

Meeting began at 7:03pm

1. Pledge of Allegiance

2. Roll Call:

Latoya Monroe, President	Present
Ronald Francis, Vice President	Present
Clara Johnson	Present
Rafi Cave	Present
Delores McCabe	Present
Taliah Jones-Waters	Present
Sharon Council-Harris	Absent
Rohan Hepkins, Mayor	Absent
Atinuke Moss, Manager	Present
Charles Gibbs-Solicitor	Present
Eileen Mulvena- Engineer	Absent

3. Citizen's Forum

No comments. Comment form submitted by resident after forum had been closed.

4. Mayor's Report:

- No report given. Mayor in Johannesburg, South Africa due to death in the family.

5. President's Report:

- Brief mention of Yeadon's 125th Anniversary, deferred to the Recreation Committee for a full report.

6. Borough Manager's Report:

- Received recycling grant in the amount of approximately \$4000 and applied for a new grant.
- Investigated why Borough hasn't received money from cell phone tower leases in years. Contacted company and Borough received \$16,000 from the cell phone contract.
- Received Comcast grant in the amount of \$661.67.

- New clock tower installed with upgraded LED lights.
- Yeadon public access channel is up after being blank for years.
- Working on Welcome Center for Borough Hall.
- Veteran's programming for upcoming holiday.
- Yeadon Newsletter was delivered throughout the Borough. New Postmaster is confident that there will be no issues with the delivery of our next newsletter.
- Addressed human resources concerns with staff.
- Edits made to hall rental procedure and policy.
- Received call from Yeadon resident thanking member of the Code department for a job well done.

Items in Progress

- Borough marquee sign is not functioning properly, new parts have been ordered.
- Working with Televue to be able to update Borough Channel

7. Solicitor Report:

- Updated Employee Handbook, goal is to vote on changes next week.
- Executive Session held, prior to meeting, discussed personnel and legal matters.

8. Library Director:

- Received award letter for \$61,000 in grant funds to be matched by the Borough.
- On October 25, 2018, library will begin Lights on For Afterschool program.
- Black Saturday program on November 24, 2018 from 10am-4pm.
- On Monday's, library hosts an infant story time.
- Library hosts a sewing class and couponing program.
- Teen Read Week- an amnesty period for children to return overdue books with paying the late fees.
- Author, Earl Smith, to host a book signing in December at 11am.

9. Tax Collector's Report: None. Will provide a report at the legislative meeting.

10. Engineer's Report: None.

11. Committee Reports

A. Finance, Councilman Rafi Cave – Chair

- Budget workshops have begun. Will make information available to the public. Next workshop meeting scheduled for October 17, 2018 in council chambers to discuss Public Works and the Library.
- Next committee meeting scheduled for October 31, 2018 at 10am.

B. Ordinances & Zoning – Rufus Stokes and Liana Roadcloud

- Stokes:
 - Variance and conditional use zoning hearing scheduled for October 30, 2018 for 554 S. Lansdowne Avenue.
 - Listed hotspots in the area, vacant and/or boarded up homes, that they will routinely monitor.
 - Revenue received by the Code Department for the month totaled \$18, 270.75.
- Roadcloud:
 - Committee meeting held on October 2, 2018, new code director was in attendance.
 - Thorough explanation of Code department processes and procedures was given.
 - Roadcloud thanked Council and the Personnel Committee for hiring Stokes as the new code director.

C. Public Works- Councilwoman Clara Johnson- Chair and Mike Pozzulo

- Pozzulo:
 - E-waste recycling event scheduled for October 13, 2018 from 9am-1pm at the Public Works garage.
 - Leaf season runs from October 9-December 14. No sticks or trash should be mixed in with the leaf piles. Leaves will be collected curbside.
 - Halloween Haunted Hall scheduled for October 23-25 from 6-8pm.
 - Department is cleaning and prepping snow equipment in preparation for the upcoming season.
- Johnson-Chair:
 - Committee meeting held on October 2, 2018, will discuss with management the winter emergency procedure & preparedness.
 - Dan Wright communicated with the City of Philadelphia to clean up the Whitby Avenue corridor.
 - Updates to list of shade trees.
 - Next committee meeting scheduled for Tuesday, November 6, 2018 at 6pm .

D. Public Safety, Mayor Rohan Hepkins – Chair

- i. Police Department's Report - Chief Paparo
 - Discussed government surplus program and the need for a more powerful generator for the Borough since last year Borough Hall was without electricity due to a storm.

- Chief's "MissionLockItUp" initiative was featured on the news. He will be ordering stickers that can be placed on vehicles to serve as a reminder to lock the doors. Chief found three cars unlocked, in which he personally locked.
- Was the fourth week of his youth police academy. Next week they will be doing crime scenes. Would like to present graduation diplomas at a council meeting.
- Chief presented a scam awareness program at Friendship Circle.
- Video Surveillance Camera Registration- a voluntary resident camera program in which residents sign-up with police department listing their homes as ones in possession of cameras that the Borough can seek for information from when investigating crimes.
- More police to be assigned to football games due to fighting.
- Briefly discussed a deer management initiative to help alleviate overpopulation.
- Police body cameras are in place and going well.

ii. Fire Department's Report - Chief Mellazo

- 88 calls in the month of September, 62 during the day and 36 at night.
 - There were 36 fire alarms; 4 building fires with two entrapments; 12 accidents; 2 water rescues; 1 oil spills; 2 CO alarms.
- 171 EMS calls: fire department went to Darby 6 times, Lansdowne 27 times, Upper Darby six times, Yeadon had 96 calls.
- Open House scheduled for October 13, 2018 from 12pm-5pm.

iii. Emergency Management's Report - Mary Nixon

- Provided cost assessment for CPR training, approximately \$64.66 per person.
- Would like employees to be certified in CPR in case of an emergency.

iv. Mayor

- None.

E. Recreation, Councilman (Vice President) Ronald Francis- Chair

- Meeting held on September 25, 2018 at 7:00 pm.
- The 125th anniversary was fun. Will donate extra perishables from anniversary to the Open House for the Fire Department and the Historical Commission event.
- Yeadon Historical Commission event scheduled for November 3, 2018 at Borough Hall.
- Veteran's brunch scheduled for November 10, 2018 at Borough Hall.
- Tree lighting ceremony on December 7, 2018.
- Next meetings will be scheduled on October 9, 2018 and October 30, 2018 at 7:00pm.

12. Adjournment

- Moved by Councilor McCabe, Seconded by Councilor Cave.
- Meeting Adjourned at 7:45pm.