

BOROUGH OF YEADON  
DELAWARE COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL CAUCUS MEETING MINUTES

January 10, 2019

Meeting began at 7:02 pm

1. Pledge of Allegiance

2. Roll Call:

Latoya Monroe, President	Present
Ronald Francis, Vice President	Absent
Mayor Hepkins	Present
Clara Johnson	Present
Rafi Cave	Present
Dolores McCabe	Present
Taliah Jones-Waters	Present
Sharon Council-Harris	Absent – came after roll call
Atinuke Moss, Manager	Present
Charles Gibbs, Solicitor	Present
Eileen Mulvena, Engineer	Present

3. Citizen's Forum

Donna Samuel: Asked Council to address Overlay Ordinance- protects historical homes in Yeadon. Solicitor stated earliest this could be addressed was March since it needs to be advertised and he would need to brief Council on the issues. Donna Samuel also addressed Ordinance No.: 2015-1362 which established the Yeadon Historical Commission. A code officer needs to be on the commission pursuant to the ordinance. Rufus Stokes, Supervisor of Code, was present and made aware that his participation is required pursuant to the ordinance.

4. Mayor's Report

- Wished audience a Happy New Year.
- Directed residents to the Winter Newsletter in which he has an article.

5. President's Report:

- Borough received \$50,000 grant for installation of cameras throughout the borough.
- Borough also received \$424,641 from the PA Small Water and Sewer grant.

#### 6. Borough Manager's Report:

- Hired two new part time employees for the Code Department.
- Borough Calendar has been completed and waiting on receipt of final product.
- Winter Newsletter had been completed and out for delivery.
- Put forth request for a resolution to address tow/impounding Ordinance in the Borough. Need to name a storage garage and advertise their rates.
- Discussion surrounding repair and upgrading of the elevator. Will recommend upgrading/modernization.
  - Was suggested that the Tax Collector be placed temporarily in the Mayor's office, the Police clerk's office, or the office space on the 2<sup>nd</sup> floor, until the elevator is complete.
- Waiting on SEPTA to host a registration seminar to provide senior citizens with access to a free trail pass.
- Delco Alarm to do upgrades to security system.
- Resident suggestion that there be a military discount for renting the hall.

#### 7. Solicitor Report:

- Intervened in a school board case involving the Archdioceses. The Archdioceses has been reassessed for taxes, a portion of which is believed to be non-profit and subject to taxes. This may
- In the process of scheduling a civil service commission meeting, that was requested. A member of the commission hasn't been participating since they are an elected official.

#### 10. Engineer's Report:

- Redwood project- bids have been opened and are under review by the Solicitor.
- 2019 CDBG application was submitted on January 10, 2019.
- Borough received Keystone grant from the Library.
- Recommends that Linn Architect prepare the drawings and specs for the Library renovations under the Keystone grant.
- Will need information regarding our traffic signal maintenance contract. In order to use liquid fuels money, the maintenance contract must have been competitively bid.

#### 11. Committee Reports

##### A. Finance, Councilman Rafi Cave – Chair

- Date for meetings to be changed to the second Tuesday of every month.
- Next meeting scheduled for February 12, 2019, at 10am, on the third floor of Borough Hall in the executive conference room.

- Website updated to reflect that payment of Borough taxes can be made online.

## B. Ordinances & Zoning

### Ordinance – Rufus Stokes

- Provide community updates to the Code department's work load
- There was 3 zoning use application submitted for December
- There was no zoning hearing this month
- 1217 & 1245 Whitby Ave is a hot-spot issue- failure of property to owner to maintain tree. Recommendation that Borough abate the tree.
- 1011 Yeadon Ave. is a concern. Cannot get in contact with the property owner. Determination will need to be done as to the safety of the structure.
- 500 block of Fern Street and 100 Block of Lincoln ave there was a Sewage overflow into street, Worked with Highway department and property owner to correct issue as soon as we were notified.
- Fire Investigations: 401 baily Road the Galileo Clubs and 533 Laurel Road.
- Total revenue received from property abatements was \$56,214.62
- Total Code Department revenue received from permits and fees was \$23,119.78
- Mentioned the overall workload of the Code Department.

### Zoning – Liana Shakur

- Meeting held January 8, 2019. Next meeting scheduled for February 5, 2019 at 6:00 pm.
- Old Business: makeshift patio on Chester Avenue, broken fencing between Yeadon Ave. and Bullock; Issuance of citations simultaneously with violations; Responsibility of replacement of concrete after Shade Tree is removed from selected residents' properties; Enforcement of ordinance related to the boarding of properties; Inconsistencies within the Code Department reports within the last couple of months as it relates to violations and/or citations issued. Requiring Code Officers to exit their cars and walk the community to perform job duties.
- New Business: Committee requested that Code Department closely monitor dumpster applicants to ensure compliance; Code Department will enforce Ordinance §106.4 of the Yeadon Borough Code relating to defects for which a property has been cited, fines shall be not less than \$100.00 nor more than \$1,000.00.

- Committee inquired about ordinances and codes relating to parking of commercial vehicles in the Borough; Code Department hired 2 part-time employees, however, there is still a need for 1 full time employee.
- Current Action Items: Research neighboring Boroughs' ordinances relating to bank owned properties being registered with the Borough; Research codes or ordinances relating to residents parking their respective employer's commercial vehicles overnight.
- Recommendation for a motion proposing an ordinance directing banks to register with Yeadon Borough properties under its ownership located within Yeadon Borough.

C. Public Works, Councilwoman Clara Johnson- Chair

- Was provided information about the use of brine, from Public Works, as a method for the treatment of Borough roads prior to a snow storm.
- Waiting on resolution of Shade Tree ordinance, as to what will be the homeowner's responsibility.
- Would like the Borough to consider the replacement and/or repair of the bus shelters.
- Discussed the illegal dumping of trash at the gateways into Yeadon.
- Requested that the Borough abate a tree located at 1245 Whitby Avenue. The tree has caused damage to the home of the non-owner of the tree.
- Public Works has requested a new truck.
- In observance of MLK, there will be no trash pick-up on January 21. Trash pick-up will resume on January 22, 2019.
- Next Electronic-Waste date is March 30, 2019.
- Next meeting scheduled for February 5, 2019 at 6:00pm.

D. Public Safety, Mayor Rohan Hepkins – Chair

First meeting held on January 5, 2019

- i. Police Department's Report – Chief Paparo
  - Chief Paparo finished his first year.
  - Deer program continues to be in operation, ends January 26, 2019.
  - Police initiative "Mission Lock-It-Up" on the news.
  - Officer Austin Gallagher on Fox News- replacing of basketball nets at elementary school.
  - Thefts went up in Borough, believes it is due in part to more people reporting the crime.
  - Total police forfeiture for the month of December was \$143,000.
  - Adult citizens Police Academy scheduled to begin in February.

- Recommendation that Engineer and PECO survey lighting and traffic signal at the intersections of West Cobbs Creek and MacDade and the intersection of West Cobbs Creek and Chester Avenue.
- Tip: tie any kind of bars of soap to your outdoor bushes and it will keep deer away.

ii. Fire Department's Report – Chief Mellazo

- Total fire calls were 106.
- Various mutual aid responses i.e. 16 to Darby, 17 to Lansdowne, 2 to Drexel Hill.
- Year-to-date EMS calls 2,039.
- Request that Borough send Millbourne a letter stating that Yeadon is unable to provide primary fire protection to their municipality.

iii. Emergency Management's Report - Mary Nixon

- Assisted with house fires, contacting Red Cross for additional aide.
- Assisted with Holiday Tree Lighting celebration.
- Have volunteers lined up to offer assistance to seniors during winter.

E. Recreation, Councilman (Vice President) Ronald Francis- Chair

- Will present report at December Legislative meeting.

12. New Business

- Councilors Council-Harris and Taliah Jones-Waters requested that the Accounts Payable List be provided by the Caucus meetings each month so that Public comment may be had by the time of the Caucus meeting.
  - It was mentioned by the Finance Director that producing the Accounts Payable list by Caucus meeting, would not be a full report and that the most accurate reports is provided when it's closet to the Legislative

13. Adjournment

- Moved by Councilor L. Monroe
- Seconded by Councilor R. Cave

Meeting ended 8:14 pm