

BOROUGH OF YEADON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL CAUCUS MEETING MINUTES

February 14, 2019

Meeting began at 7:02 pm

1. Pledge of Allegiance

2. Roll Call:

Latoya Monroe, President	Present
Ronald Francis, Vice President	Absent
Mayor Hepkins	Present
Clara Johnson	Present
Rafi Cave	Present
Dolores McCabe	Absent
Taliah Jones-Waters	Absent
Sharon Council-Harris	Absent
Atinuke Moss, Manager	Present
Charles Gibbs, Solicitor	Absent
Tax Collector, Julianne James	Present
Eileen Mulvena, Engineer	Present

3. Citizen's Forum

- None

4. Mayor's Report

- None

5. President's Report:

- Wished audience a Happy Valentine's Day.

6. Borough Manager's Report:

- PECO scheduled to begin work on gas main repair on Rundale Avenue. This project was originally scheduled for the summer of 2019 but PECO decided to move the date up due to opening in their schedule.
- New part time employee for the Code Department.

- Spring Newsletter in the process of completion.
- Put forth request for a resolution to address tow/impounding Ordinance in the Borough.
- Discussion surrounding repair and upgrading of the elevator. Consensus was to begin paying for elevator upgrade while elevator is currently running.
- SEPTA Trolley Modernization presentation by Matt Zapsen.
- Resident suggestion that there be a military discount for renting the hall.

7. Solicitor Report:

- None

8. Tax Collector Report:

- None

9. Engineer's Report:

- Redwood project- contracts are with contractor. The Borough will receive the contracts, once signed by the Contractor, for our signature.
- Meeting held on 2/14/19 with the Library, Linn Architects, and management to review the scope of the work at the Library using the grants funds.
- Fire company driveway is complete.
- To eliminate water that was entering the vestibule at the street entrance, pipes were diverted to the lawn. There was an additional cost of \$3,270. The work was performed by the contractor who replaced the fire company driveway.
- Televising was done on the sewer under Rundale Avenue, it is in need of repair. The cost of repair and replacement is \$490,000.
- A recommendation was made to enact an ordinance to charge a fee for each new sewer connection so that the Borough can ensure and protect the existing sewer line. This recommendation was made in response to Makemie's Court's request to tap their new development into our sewer system and needing a letter from the Borough stating that the existing sewer line can withstand the new proposed usage.
- Will request the authorization to prepare an advertisement of bids for traffic signal and street light maintenance.
- The Chapter 94 Report will be submitted on 2/15/19. This report goes to the DEP and tells them how much our sewer usage is.

10. Committee Reports

A. Finance, Councilman Rafi Cave – Chair

- Meeting was rescheduled to February 19th at 10:00 am.

B. Ordinances & Zoning – Rufus Stokes

- There was no zoning hearing this month.
- Zoning hearing scheduled for February 27, 2019 at 7:00pm in reference to a request for special exception at 539 Holly Road for a basement apartment.
- One zoning use application submitted in December, for 539 Holly Road, which was denied.
- Hot spots identified at 1011 Yeadon Avenue and 1217/1245 Whitby Avenue.
- New hires in Code department are doing well and are scheduled for training this month.
- Property Maintenance Abatements totaled \$3,480.02.
- Code Department Revenue totaled \$36,095.02.

C. Public Works, Councilwoman Clara Johnson- Chair

- Trash will be picked up on President's Day.
- Street sweeper will not be in operation when the temperature is below freezing. The cold temperatures cause water to freeze in the water lines. Parking enforcement will be at the discretion of the Police Department.
- Sanitary Sewer Cleaning has begun and will continue all year long.
- The Borough has over 300 inlets and grates which will also be cleaned out throughout the year. Last year over 200 tons of debris was collected.
- Installation and/or replacement of old commercial vehicle signs throughout the Borough. In addition, any faded or bent signs will also be replaced.
- Employees, residents, and visitors are encouraged to contact the Borough to report potholes. Please call (610) 623-3636 and state location of pot hole.
- Residents are directed not to have sump pumps release water directly in to street. The appropriate direction should be towards your lawn. During freezing temperatures, release of water directly into the street has caused icing issues. Complaints have been filed.
- Graffiti had been reported on several telephone poles and has since been removed. The remaining graffiti was located on private property.
- Public Works Committee Report will be given next week during the Legislative meeting.

D. Public Safety, Mayor Rohan Hepkins – Chair

- Last meeting was held on February 2, 2019
- Draft of the Yeadon Emergency Response Plan was reviewed.
- i. Police Department's Report – Sargent Johnson
 - Crime prevention initiatives such as Mission Lock It Up and Cam Saw It (CSI) camera program are in full effect.
 - Plain clothes officers are on the street.
 - The Deer Management Program ended January 26, 2019.
 - The Adult Citizens Police Academy is set for February 27, 2019.
 - The following information was provided by the Police in their reports: calls for service = 715; parking tickets report = 628; traffic citations issued = 101; non-traffic citations issued = 23.
 - Interviews for Part-Time police officer positions are currently in progress again.
 - Interviews for crossing guards are being conducted.
- ii. Fire Department's Report – Chief Mellazo
 - Total fire calls were 80.
 - Total fire alarms were 22, building fires were 15, accidents were 7, natural gas inside was 6. There were other incidents mentioned in his report but not read at Caucus.
 - Recommends Borough adopt an ordinance stating that “An Ordinance of Yeadon Borough Amending Provisions of the Yeadon Borough Code to Establish Charges for Fire/Rescue Response for Incidents Involving Fire Department Responses and to Provide Methods for the Collection of Such Charges From the Responsible Party.”
- iii. Emergency Management's Report - Mary Nixon
 - Working on replenishing volunteer pool for emergency management.

E. Recreation, Councilman (Vice President) Ronald Francis- Chair

- Will present report at February Legislative meeting.
- May 4, 2019 – a community event sponsored by State Reps Joanna McClinton and Margo Davidson will be held.

13. Adjournment

- Moved by Councilor R. Cave.
- Seconded by Councilor C. Johnson.

Meeting ended 8:25 pm