

BOROUGH OF YEADON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL LEGISLATIVE MEETING MINUTES
June 20, 2019

Meeting began at 7:04 p.m.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Rohan Hepkins, Mayor	Present
Latoya Monroe, President	Present
Ronald Francis, Vice President	Present
Clara Johnson	Present
Rafi Cave	Present
Dolores McCabe	Present
Taliah Jones-Waters	Absent
Sharon Council-Harris	Present
Mironda Presswood, Manager	Present
Charles Gibbs, Solicitor	Present
Julianne James, Tax Collector	Present
Erin Porter, Engineer	Present (but missed roll call)

3. CITIZENS FORUM (comments limited to 3 minutes)

- None

4. APPROVAL OF MINUTES

- Motion to Approve May 16, 2019 Legislative Meeting Minutes
Moved by: Councilor Clara Johnson
Second by: Vice President Ronald Francis
Motion Passed: 6 – 1
- Motion to Approve June 10, 2019 Special Meeting Minutes
Moved by: Vice President Ronald Francis
Second by: Councilor Clara Johnson
Motion Passed: 6 -1

5. MAYOR'S REPORT

- Henry Tomah's funeral was held on Friday, June 1, 2019. A special thank you to the police Chaplin for conducting grief counselling for the family and friends of the victim. Thanks to Police Chief Paparo and the Police Department for

checking in on the family. Thanks to the first responders for their immediate response on the scene of the accident. Thanks to the Borough and Council members for their support during this tragedy.

- The suspect is in custody, has been arraigned, and awaiting trial. The accomplice has been apprehended and is waiting to be arraigned when the forensic test is finalized.
- Thank you to Vice President Ronald Francis for the successful completion of the 70th Annual Flag Day event.
- The Mayor's Citizen Forum will be held on Thursday, June 27, 2019 at 7:00pm on the 2nd floor of the Borough Hall. Topics to be discussed will include but not limited to; petty crimes, car break-ins, etc.

6. PRESIDENT'S REPORT

- Management suggested that the Tax Collector be given additional support for this year's overbearing workload due to the changes on the County level.

7. MANAGER'S REPORT

- On 6/3/19 two new Public works employees have been hired. Full time Conor McGrenera and part time seasonal Julian Lee.
- Management met with the majority of Department Heads on 6/6/19 and 6/12/19. Follow up meetings will occur in a few weeks.
- The delinquent tax was settled in the amount of \$399,514.61. This was an \$123,014.61 savings; more than what was projected in the budget.
- Three bus shelters were ordered on June 16, 2019. The cost for each bus shelter is \$1,629 with \$215 shipping and handling - for a total cost of \$5,105.
- The Pennsylvania Association of Boroughs has awarded Yeadon Borough 1st place for the website, 2nd place for the newsletter, and special recognition for the Borough Calendar. The ceremony took place on June 11, 2019. We appreciate everyone that worked on those projects for their efforts.
- Fall Newsletter submissions are due July 22, 2019.
- The 700 block of Church Lane Business District will donate \$300 towards the planters.

- The elevator is not expected to run for at least 10 to 12 weeks per Tri-State Elevator as they are waiting to hear back from manufacturing and will need to obtain permits.
- Notices were printed in the newspaper regarding the thirteen Shade Trees to be removed. Letters were sent out to the residents.
- The Borough has been awarded a County Development Block Grant in the amount of \$146,195 for the sanitary sewer rehabilitation on West Providence Road from Lansdowne Avenue to Darby Creek.
- Lansdowne's Council has approved moving forward with the first steps in a Bike Trail Project. Lansdowne's Borough Manager would like Yeadon Borough to join them in that venture. Management recommended doing so.
- Management was contacted by Ms. Roadcloud regarding the tree island known as Maple Terrence on West Cobbs Creek Parkway at Whitby Avenue and would like a tree planted for that area. Another option is planting flowers and bushes for that area.
- The resident of 900 Longacre Boulevard thought her tree was on the Shade Tree removal list and is requesting that it be removed.

8. SOLICITOR'S REPORT

- Motion to adopt the Shade Tree Removal of the following trees:
522 Rose Street, 1009 Baily Road, 1015 or 1017 Baily Road, 849 Guenther Avenue, 900 Whitby Avenue, 831 Cypress Street, 817 Cypress Street, 804 Cypress Street, 1029 Callahan Avenue, 513 Cypress Street, 515 Cypress Street, 834 Pleasant Road, and 544 Rose Street.
Moved by: Councilor Dolores McCabe
Second by: Councilor Clara Johnson
Motion Passed: 6 -1
- Motion to advertise and draft an administrative warrant.
Moved by: Vice President Ronald Francis
Second by: Councilor Sharon Council-Harris
Unanimous
- On 7/31/19 at 2pm closing with PennVest will commence via Skype.
- Motion to adopt a policy where employees must exhaust their paid time off before using leave without pay (Effective today 6/20/19).
Moved by: Councilor Dolores McCabe
Second by: Councilor Sharon Council-Harris

Brief Explanation: Employees are using leave without pay and saving their paid leave time which will result in an administrative nightmare.
Unanimous

9. TAX COLLECTOR'S REPORT

- Borough Revenue received: \$169,315.12 from real estate; \$131,026.29 from sewer; \$36,450 from refuse; and the total deposited into the lockbox is \$336,791.41.

10. ENGINEER'S REPORT – (Erin Porter)

- A to U Services is televising the 2018 CDBG Project on 6/21/19. Once televised the Engineering Department can move forward with the project.
- A meeting with Borough Officials will be scheduled to start the 2019 CDBG project for Providence Road.
- Quotes were obtained for the upgrading of Yeadon Community Park lights. The lowest responsible bidder is Lenni Electric Corporation from West Chester, PA in the amount of \$14,595.
- Motion to authorize Lenni Electric Corporation to upgrade the lighting at Yeadon Community Park in the amount of \$14, 595.
Moved by: Councilor Rafi Cave
Second by: Vice President Ronald Francis
Unanimous
- Stormwater Tip: Heavy rains can send litter, tree branches, and other debris flowing down our streets and onto the grates that cover storm drain inlets. This can cause stormwater to back up onto streets and sidewalks. While the Borough's Public Works crew regularly cleans the storm drain inlets, it can be a challenge for them to keep up when there is one storm event after another.

If there is a storm inlet near your property, keep an eye on it. If it is clogged with debris, you can lend a helping hand by removing the debris and placing it in the trash. Never dispose of litter or debris by putting it down a storm drain. Remember, storm drains are for stormwater only.

- Motion to reaffirm the authorization for the engineer to advertise the bid for Yeadon Community Park (requested by the Solicitor).
Moved By: Councilor Dolores McCabe
Second By: Vice President Ronald Francis
Unanimous

11. COMMITTEE REPORTS

A. Finance, Councilman Cave - Chair

- Motion to approve Accounts Payable List (Councilor Rafi Cave abstained in regards to the \$650 for Symphony's Catering).
Moved By: Councilor Dolores McCabe
Second By: Vice President Ronald Francis
Unanimous
- Motion to approve Cash Balance Report.
Moved By: Councilor Clara Johnson
Second By: Vice President Ronald Francis
Vote: 6 – 1

B. Ordinances & Zoning, Councilwoman Johnson - Chair

I. ZONING

- The zoning hearing for 539 Holly Road was rescheduled.

II. ZONING USE APPLICATION

- The zoning request was approved by the Zoning Board
There were two zoning use applications:
916 Yeadon Avenue Rear shed and 668 Yeadon Avenue Fence.

III. HOT SPOTS

- A certified letter was sent to the owner of the vacant property of 1011 Yeadon Avenue (who resides in Delaware). The certified mail receipt was not returned. The Borough Engineer is awaiting an administrative search warrant to gain access onto the property.

IV. ACTION ITEMS

- The vacant property of 728 Yeadon Avenue is considered an unsafe structure. An email has been sent to management and the Solicitor to activate the Emergency Measures Ordinance and hire a contractor to eliminate the immediate hazard of a possible collapse of the front porch wall.
- Holly Road issue- Property located next to 522 Holly Road is being addressed by Public Works.

- The Code Director requested that all action items via the Borough web page be sent directly to him so it can be handled as soon as it is reported.
- The Code Department attended the Storm Water Management class at the Glenolden Borough Hall on 5/30/19.
- Code is issuing violation notices on what they observe and what is being reported.
- Registering vacant properties that are bank owned. An ordinance is needed for vacant properties adopted by the Borough.
- Residents have been notifying the Code Officers of possible squatters on certain properties in the area. This matter has been reported to the Police Department for further investigation.

C. Public Works, Councilwoman Johnson – Chair

- Mironda Presswood (the Borough Manager) and Michael Pozzuolo (the Public Works foreman) went and assessed the tree located at 900 Longacre Boulevard. It is recommended that this tree be removed.

D. Public Safety, Mayor Rohan Hepkins – Chair

- Public Safety meetings were held twice in the month of May. Next meeting will occur 7/27/19.
 - Police Department – Sergeant Anthony Johnson
 - In the month of May five Police Officers completed Inter-County Detective School Training. As of this month, 90% of the Department has been trained in Investigative Techniques.
 - The Clergy Program continues to be successful.
 - “Operation House Call” has generated positive responses with Borough residents. Contact the Police Department for more information.
 - Police Department representatives spoke at the Cypress Campus about careers in Law Enforcement.
 - Councilor McCabe discussed a letter received by Councilor Council-Harris from Tiffany Smith whose brother, the local barber, passed recently. Ms. Smith who resides in Colwyn complained about the police department. This matter will be investigated.

- Resident, Learin Johnson, mentioned that there is an issue with raccoons and deer in Yeadon.

E. Recreation, Vice President Ronald Francis – Chair

- Recreation Committee Meeting held on 4/23/19. Worked on action plan for Flag Day.
- Vice President Francis thanked all who were involved in making Flag Day a success and a special thanks to the Mayor, the President, Council, the Flag Day Committee, DJ Jake Ski, Liana Roadcloud. In addition to the all the departments, especially the Police, Fire, and Code Departments.

12. OLD BUSINESS

- None

13. NEW BUSINESS

- None

14. ADJOURNEMENT

- Motion to Adjourn
Moved By: Councilor Rafi Cave
Second By: Vice President Ronald Francis

Meeting Adjourned at 8:07 p.m.

15. POST MEETING

- Charles Pavia, the President, of the Business District for 700 block of Church Lane gave the finance director a check for \$300 for the planters.

Respectfully Submitted by Management