



BOROUGH OF YEADON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL LEGISLATIVE MEETING MINUTES
September 17, 2020

Meeting began at 7:04 p.m.

The Solicitor stated the following: Due to the current public health emergency, the Borough Council of Yeadon is currently meeting remote. We are utilizing the Zoom to make these remote Council meetings possible. Instructions for how the public may view or participate are as follows: members of the public at the time for public comment may raise their hand, the Council President will acknowledge. Also, please be aware that this Council meeting is being recorded; because this meeting is public, participants and viewers have no reasonable expectation of privacy so, by continuing to attend the meeting, you are consenting to being recorded.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Rohan K. Hepkins, Mayor	Present
LaToya Monroe, President	Present
Ronald Francis, Vice President	Present
Clara Johnson	Absent
Rafi Cave	Present
Dolores McCabe	Present
Tomeka (Taliah) Jones-Waters	Present
Liana Roadcloud	Present
Mironda Presswood, Manager	Absent
Charles Gibbs, Solicitor	Present
Julianne James, Tax Collector	Present
Eileen Mulvena, Engineer	Present
Nafis Nichols, Finance Director	Present

1. Motion for Council appointing Mr. Nafis Nichols as the Acting Secretary for the Council.

Moved By: Vice President Francis

Seconded By: Councilor Cave

Unanimous

III. CITIZENS FORUM (comments limited to 3 minutes)

1. None.

IV. APPROVAL OF MINUTES

1. Motion to approve August 20, 2020 Legislative Meeting Minutes.
Moved By: Councilor Cave
Seconded By: Vice President Francis
Unanimous
2. Motion to approve August 28, 2020 Special Meeting Minutes.
Moved By: Councilor Cave
Seconded By: Vice President Francis
Motion Passed: 5-1, Councilor Jones-Waters abstained.

V. MAYOR'S REPORT

The Mayor asked that his report be submitted as written and proceeded to give highlights:

1. The Mayor's Forum was held on 9/8 at 7 p.m. via Zoom with special guest U.S. State Representative of the 5th district Mary Gay Scanlon. State Representative Scanlon's office is located at 927 E Baltimore Ave, Suite J, East Lansdowne, PA 19050, and services are available to Yeadon residents. Also, she updated everyone on the importance of the Census, voting, and what the federal government is doing regarding the pandemic.
2. The Mayor discussed the potential 2nd wave of the COVID-19 pandemic and several testing events that were held in Yeadon. Also, he mentioned being tested at the Walgreens in Darby, PA; receiving results in two days. President Monroe requested that the information for Walgreens be given to Management to be posted on Borough resources.
3. The Mayor reintroduced the new Library Director, Clay Payne.

VI. PRESIDENT'S REPORT

1. The Council President asked that her report be submitted as it stands at Caucus.
2. President Monroe announced the Borough has an opportunity to have a permanent testing site in the Borough. Council is currently in discussion with Delaware County Council to be able to make it possible.

VII. MANAGER'S REPORT

*Note: Report was given by Nafis Nichols, Acting Borough Secretary

1. Requested that the Manager's Report which was read and submitted at Caucus, be accepted.

VIII. SOLICITOR'S REPORT

1. The Solicitor and Council have discussed a pending police arbitration matter related to an overtime issue. After discussions with the Council of the FOP (Fraternal Order of Police) and presentation of case law, the Solicitor has an opportunity to settle the matter which will save the Borough money during a full eight (8) hour arbitration

next week. The Solicitor requested authority to settle an outstanding police FOP matter and will send to Council via email for the dollar amount not to exceed \$1,300.

Motion to settle an outstanding grievance with the Fraternal Order of Police (FOP) Lodge 27 for a dollar amount not to exceed \$1,300.

Moved By: Councilor McCabe

Seconded By: Vice President Francis

Unanimous

Councilor Roadcloud asked the Solicitor to repeat the motion because she could not hear due to background noise.

IX. TAX COLLECTOR

1. The Borough revenue received: \$19,153.45 from real estate; \$24,999.96 from refuse; \$3,995.00 from sewer; the total amount for the month of August is \$48,148.41.

President Monroe inquired about a tax collection comparison of previous years and if one was available to be presented.

Ms. James answered she does not have the actual figures however, this time last year more people have owed taxes than today.

Councilor Cave stated in previous years the report would have collection rates which he believes is important especially if it is year to year. He inquired to Ms. James if that is something easily reportable.

Mr. Nichols answered he is in the process and is preparing for the budget season to have something to Mayor and Council as of 9/30 and it will show the collection rates compared to last year with real estate taxes included.

President Monroe requested the information be included with the Tax Collector's report going forward.

The Mayor inquired on behalf of a resident during the Caucus meeting if the Tax Collector can use the Mayor's office while the elevator is being repaired.

Ms. James answered the walkway is being repaired and is the reason she did not move into the office but will, moving forward.

President Monroe gave an update regarding the elevator and walkway: During the storm the water seeped into the cables under the walkway and damaged the electrical panel. She noted we will be able to move services downstairs once the walkway is repaired.

X. ENGINEER'S REPORT

1. Motion to award the Storm Sewer Inlet and Filter Installations project to Ernel Company, Inc. in the amount of \$32,400.00.
Moved By: Councilor Cave
Seconded By: Vice President Francis
Unanimous
*Note: This project is payable by a grant.
2. Regarding the elevator repairs, Mrs. Mulvena explained the reason why the contractors have not been able to progress because as President Monroe previously discussed, the wires are bad and need rewiring. NDI met with two (2) different elevator companies and obtained rough order of magnitude quotes which are both over the threshold for bidding and over the threshold for prevailing wages. Both quotes were above \$25,000. NDI is asking for Council's authorization to bid for the rewiring of the elevator. The estimated quotes were \$41,000 and \$57,000. Mrs. Mulvena stated she did not know when the elevator was originally installed but she believes it is original wiring.
3. Motion to authorize NDI to proceed with receiving quotes/bids for the Borough Hall Elevator Repair.
Moved By: Vice President Francis
Seconded By: Councilor Cave
Unanimous

The Mayor inquired if this issue is covered by insurance.

Mrs. Mulvena answered the wire condition has nothing to do with water damage or anything related to the storm it is just years and years of water getting into those pipes, and the pipes were corroded which is why the water got into the wires. She believes the groundwater got in through the surface and ate away at the pipe.

The Mayor inquired if there is any way to prevent that from happening in the future.

Mrs. Mulvena answered the corroded pipe is replaced with plastic and the joints that were there, were removed.

President Monroe discussed the timeline and reports of the elevator issue.

Eileen stated she would like to present Council a detailed timeline of events.

President Monroe suggested NDI schedule a meeting with Council through Borough Management.

4. Last month Council authorized repairs for the sewer main and laterals on 417 Church Lane which will start tomorrow night. Church Lane is a state road and requires PennDOT's approval. The contractor will be working at night as per PennDOT's request. The road at Penn Street and Myra Avenue will be blocked as it was ten years ago when a similar situation occurred. The detours will be local roads at Penn Street and Bonsall Avenue (for those traveling southbound) and Orchard Avenue and Penn Street (for those traveling northbound). The estimated time for completion is approximately more than a week. Mrs. Mulvena noted that any issues underground

is unknown until it is dug up. NDI expects 28 linear feet of pipe based on the televising to be replaced on the main and depending on what the laterals look like and are within that 28 feet, if necessary, they will be replaced.

President Monroe inquired if the police department and Borough Management have the information about the road closure that can be publicized on the website and various other media.

Mr. Nichols answered yes, the information is already on the website. He noted the Borough is preparing letters that will be sent to residents. Discussion between NDI, Public Works, and the Police were held as well.

XI. COMMITTEES' REPORTS

A. Finance, Councilor Rafi Cave – Chair

1. Motion to approve the Accounts Payable List.
Moved By: Vice President Francis
Seconded By: Councilor McCabe
Unanimous

Councilor Roadcloud inquired about the reimbursements for Hall rentals and if the reservations for the rentals were made prior to this year or was the Borough still taking monies to reserve space this year even though we were shut down due to COVID-19.

Mr. Nichols answered they were collected prior to COVID-19. The hall books up quickly. Residents call in to request refunds and we process them. Some residents have even requested for the Borough to hold the money because they may reserve a date next year. All rentals were booked prior to COVID-19 and the Borough has not taken any more reservations.

2. Motion to approve the Cash Balance Report.
Moved By: Vice President Francis
Seconded By: Councilor McCabe
Unanimous
3. Councilor Cave requested for Mr. Nichols to present the 2021 Minimum Municipal Obligation which is the Borough's responsibility to pension contributions. Mr. Nichols stated the Borough and every municipality are required by state law to present publicly the next year's Minimum Municipality Obligation (MMO) to its pension fund by 9/30. The numbers prepared are from the actuary Thomas J. Anderson & Associates. The 2021 MMO for the Police pension fund is \$467,334. The MMO market value for the Police is \$570,021. For the non-uniform employees, it is \$83,928. For the Public Works Department, it is \$33,571.

B. Public Works, Councilor Clara Johnson – Chair

1. Report stands as submitted at the Caucus meeting.

2. President Monroe announced that street cleaning has resumed. As of 9/14 cars parked in those areas will need to be moved or will be ticketed.

C. Public Safety, Mayor Rohan K. Hepkins and Councilor McCabe

1. Public Safety met two (2) weeks ago and the report stands as submitted.

b. Fire Department – Fire Chief, Mike Diienno

1. President Monroe announced the Fire Department received the Assistance to Firefighters Grant through the Department of Homeland Security (DHS) and Federal Emergency Management Agency (FEMA) in the amount of \$185,000.00 for the purchase of SCBA (self-contained breathing apparatus). The grant was secured through a grant writer and the fire company will have a 5% match for the funding, which will be funded through the Fireman’s Relief Association.

XII. OLD BUSINESS

1. None.

XIII. NEW BUSINESS

1. None.

XIV. ADJOURNMENT

1. Motion to adjourn.
Moved By: Councilor Cave
Seconded By: Vice President Francis

Meeting adjourned at 7:42 p.m.

Respectfully submitted by Management.