



**BOROUGH OF YEADDON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL LEGISLATIVE MEETING MINUTES
November 19, 2020**

Meeting began at 7:01 p.m.

The Solicitor stated the following: This is a Borough Council Meeting being conducted via Zoom pursuant to the Governor's Emergency Declaration, as such this meeting is being recorded. There is no reasonable expectation of privacy during this meeting. Your participation in this meeting and your attendance in this meeting is your consent to being recorded.

The Solicitor stated Mrs. Presswood has returned as Borough Secretary. There is no reason to vote since Mr. Nichols was just acting.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Rohan K. Hepkins, Mayor	Present
LaToya Monroe, President	Present
Ronald Francis, Vice President	Present
Clara Johnson	Present (arrived after roll call)
Rafi Cave	Present
Dolores McCabe	Present
Tomeka (Taliah) Jones-Waters	Present
Liana Roadcloud	Present
Mironda Presswood, Manager	Present
Charles Gibbs, Solicitor	Present
Julianne James, Tax Collector	Present
Eileen Mulvena, Engineer	Present
Nafis Nichols, Finance Director	Present

III. CITIZENS FORUM (comments limited to 3 minutes)

1. None.

IV. APPROVAL OF MINUTES

1. None.

V. MAYOR'S REPORT

The Mayor asked that his report be submitted as written and proceeded to give highlights:

1. The Annual Mayor's Veteran Luncheon was canceled. However, the Mayor's office along with Vice President Francis, and the Recreation Department teamed up to deliver boxed lunches to each veterans' home. The Mayor thanked Recreation Program Coordinator, Roy Hunter for his assistance. Also, on 11/11 the Mayor's staff delivered groceries to each veteran on Veterans Day. Currently, there are approximately 30 veterans listed in Yeadon.
2. The General Election was held on 11/3. The Borough was concerned about potential threats and voter intimidation, so extra police officers were on duty and on standby. There were no major issues reported but the Police Department is prepared for any issues that may arise.
3. COVID-19 cases have spiked throughout the nation and the Delaware County. Philadelphia has issued new restrictions to help mitigate the spread of the disease. Also, Governor Wolf made an announcement reminding residents of the current restrictions in place. The William Penn School District has postponed in-person classes. More information regarding the school district can be found on their website. The library is closed to the public but still providing virtual and contactless services which can be found on their website. The Mayor encouraged everyone to not succumb to what is being called "COVID fatigue" and to be vigilant and not let our guards down especially since a vaccine is forthcoming. Most likely first responders and the elderly will receive the vaccine first. The Mayor concluded with a quote, "Better a Zoom Thanksgiving than an ICU Christmas". According to research most of the COVID-19 spikes are coming from social gathering in the home.

VI. PRESIDENT'S REPORT

1. No report given.

VII. MANAGER'S REPORT

The Borough Manager reported 2 additional updates since last week's meeting:

1. Recently, the Borough applied for the PECO Region Green Grant. There is a motion listed on the agenda for a resolution which is required for this grant. The application deadline was 11/17 and PECO allowed us to apply without the resolution. Management requested the full amount of the matching grant which is \$10,000. Some of the projects included are benches, picnic tables, lighting. Mrs. Presswood noted the lighting would not be left on all night, it is only for events and so people can safely get to their vehicles.
2. Management was informed that the Delaware County Solid Waste Authority Marple Transfer Station is closed. This may cause trash back-up and delays. We are unsure how this will affect B&L Disposal however notices are posted to the website and the cable channel so the community can be aware of a potential issue that may present itself in the upcoming months.
3. Mrs. Presswood noted that there is a motion to consider hiring a Public Works employee.

VIII. SOLICITOR'S REPORT

1. The Solicitor is working on and will have for Council's consideration for the December meeting to the Borough's parked car abandoned car ordinance. He is finishing up some of the details for that and will present it to Council
2. The Solicitor will be working with Mr. Nichols over the next few weeks to update the fee schedule. He mentioned this item has been brought up recently however the appropriate time to discuss this is now as we get ready to go over the budget cycle. The Borough fees reflect what it cost us to do certain governmental activities.

IX. TAX COLLECTOR

1. Ms. James noted the Borough has 25 more working days until the taxes are completed for 2020.
2. The Tax Collector asked that her report be submitted as written at Caucus.

X. LIBRARY'S REPORT

The Library Director asked that his report be submitted as written and with additional information:

1. Mr. Payne thanked the everyone involved with the installation of the ballot box.
2. Mr. Payne reminded everyone that meals for the youth are handed out every Tuesday from 2:30 p.m. to 5:00 p.m.
3. The Library received a grant through the Delaware County CARES Act funding 100 Wi-Fi hotspots to be shared throughout Delaware County.

XI. ENGINEER'S REPORT

1. Last week Mrs. Mulvena mentioned that the bids were opened for the Ordinary Street and Maintenance projects. NDI is asking Council to consider some awards. The first award is for the sanitary sewer maintenance which will go to A. Gargiule & Sons Inc. for lots 1, 2, 5, and 6 for an initial contract award of \$50,000 and there will be incremental increases as work is identified.

Motion to award the sanitary sewer maintenance to A. Gargiule & Sons Inc. for Lots 1, 2, 5, & 6 for an initial contract award of \$50,000 with incremental increases as work is identified.

Moved By: Councilor Johnson
Seconded By: Vice President Francis
Unanimous

2. Motion to award the street maintenance to A.F. Damon Co., Inc. for Lots 4 & 8 for an initial contract award of \$50,000 with incremental increases as work is identified.
Moved By: Vice President Francis
Seconded By: Councilor Johnson
Unanimous

Councilor Cave inquired to the location of the lots.

Mrs. Mulvena answered last week there was a bid tabulation provided with the Engineer's report and the lots are not properties they are types of work. Sewer is listed in the bid and it was one bid that covered all three areas of work. Sanitary sewer is lot 2 and 6, paving is 4 and 8, and storm sewer is 3 and 7. Lots 1 and 5 are time and material rates (T & M rates) that the bidder is required to provide.

3. Motion to award the storm sewer maintenance to Ernel Co., Inc. for Lots 1, 3, 5, & 7 with an initial contract award of \$25,000 with incremental increases as work is identified.
Moved By: Vice President Francis
Seconded By: Councilor Cave
Unanimous

Councilor Jones-Waters inquired about the bids.

This motion is a result of the bid. Last week the Borough received bid tabulations that were opened on 11/5 in which the contractors on the motions are the lowest responsible bidders for each type of work. Mrs. Mulvena noted Lots 2 of the sanitary sewer is for non-prevailing wages which means the Borough is only issuing work that is less than \$25,000. Lot 6 of the sanitary sewer is for when the contract goes above \$25,000 then the contractor must pay prevailing wages to their employees. The scope of work is the same, but it is the threshold of work given to them and that determines whether prevailing or non-prevailing wages must be paid.

4. Motion to authorize NDI to obtain quotes for a maintenance contract for the Borough Hall Elevator.
Moved By: Councilor Johnson
Seconded By: Vice President Francis
Unanimous

Council discussed the previous elevator contractor and contract.

5. As mentioned on the Manager's Report, NDI submitted a FEMA grant was yesterday. The scope of work included changing the outside concrete of the street level entrance to eliminate water getting under the doors, repairs to the Cobbs Creek interceptor which had a bad sewer overflow during the summer, and install a bigger generator in the Borough Hall that can be used for emergency shelter. This grant requires a resolution.

Motion adopt Resolution #2020-017 for the designation of NDI as the agent for the application regarding the 2020 Federal Emergency Management Agency Flood Mitigation Assistance (FEMA FMA) program.

Moved By: Councilor Johnson
Seconded By: Vice President Francis
Unanimous

6. Next month NDI will hold the CDBG meeting. If the hearing was not advertised in January NDI will advertise it if requested. The County released the new map and the shaded areas are eligible for the grant. Mrs. Mulvena said all input or projects can be discussed at the hearing.

7. The Mayor, Chief Paparo, and Mrs. Mulvena discussed surveillance camera updates.

XII. COMMITTEES' REPORTS

A. Finance, Councilor Rafi Cave – Chair

1. Motion to approve the Accounts Payable List.
Moved By: Vice President Francis
Seconded By: Councilor McCabe
Unanimous

Councilor Roadcloud inquired about Reasonable Garden Care for tree removal services at the cemetery on the Accounts Payable List.

Mr. Wilkinson answered while checking the grounds he observed a dead tree and several other trees leaning onto other properties. Mr. Nichols approved to have the trees removed by a contractor. These trees were in the Graceland Cemetery which is a Borough owned property.

2. Motion to approve the Cash Balance Report.
Moved By: Vice President Francis
Seconded By: Councilor Johnson
Unanimous
3. Motion to adopt Resolution #2020-018 for the PECO Green Grant for the Yeadon Community Park.
Moved By: Vice President Francis
Seconded By: Councilor Johnson
Unanimous

Councilor Cave inquired if the PECO Green Grant is a matching grant.

Mr. Nichols answered the Borough also has a DCNR grant that can be used as a match. Each grant can match each other. The Borough is planning a big project in Yeadon Community Park and applying for many funding sources as possible to minimize the amount that comes from the Borough.

Councilor Cave commended Management on their work.

4. Councilor Cave asked Mr. Nichols to give a summary of the preliminary budget before casting a vote and answer questions afterwards. Mr. Nichols noted that this is a preliminary budget and has no real bearing on what the final budget looks like. Whether we approve, deny, or make any amendments to a final budget at the end of December the preliminary budget must be done at least 30 days before we ratify the final vote. Mr. Nichols read the preliminary budget in full.

Motion to advertise the Preliminary Budget for Fiscal Year 2021.
Moved By: Councilor McCabe
Seconded By: Vice President Francis
Unanimous

5. Motion to approve the listing of six Public Works Department vehicles on Municibid (a 1982 Chevy Bucket Truck; 2009 Elgin Crosswind Sweeper; 2-yard stainless steel truck salt spreader; 2005 2-yard airflow truck salt spreader; 2002 Dodge 3500 Dump Truck; and a 2000 Big T Vac 14-yard self-contain leaf machine).
 Moved By: Vice President Francis
 Seconded By: Councilor Johnson
 Unanimous
6. Councilor Cave requested Mr. Nichols if to set-up a Budget Presentation via Zoom and include a PowerPoint presentation to share on the screen.

B. Code Department, Councilor Liana Roadcloud – Chair

The Code Report was submitted at the Caucus and Mr. Stokes proceeded with the highlights:

1. There were five zoning use applications submitted; four application were approved, and one is pending.
2. There are hot spots located on Church Lane and another on Longacre Boulevard which is being monitored by code officers.
3. Action Items: a) Medical marijuana dispensary at the former Citizen Bank building. b) The commercial building on 517 Church Lane the former Major's Market is in the process of being purchased. c) A car crashed into a deck at 606 Yeadon Avenue. The deck repairs are almost complete.
4. Closed Item: a) Debris on Angora Avenue was cleaned up with the help of the Public Works Department. b) The house at 121 Baily Road has been purchased and is in the process of renovation.
5. Upcoming Items: The home on Penn Street has been sold and work is being performed on the property. c) Mr. Stokes received the plans for the County Health Clinic at 125 Chester Avenue and is waiting for more information from the County Planning Commission.
6. The Code Department total revenue for the month of October is \$37,517.00.
7. The property abatement maintenance for the year is \$22,570.06 and for the month of October is \$4,081.00.
8. The Mayor, Mr. Stokes, Solicitor, and Council briefly discussed the medical marijuana facility and the former Major's Market building on Church Lane.
9. Councilor Roadcloud inquired about overgrown trees that may be a hazard to the utility wires around the area of MacDade Boulevard.

Mr. Stokes answered the code officer for that area advised the property owner of what steps to take to fix this issue. He explained that PECO must correct any trees that are within a certain amount of feet from any electrical wires. Mr.

Stokes will follow up with the code officer and PECO if necessary, to rectify the issue.

C. Public Works, Councilor Clara Johnson – Chair

1. Councilor Johnson informed Council the Public Works Committee does not hold meetings on Zoom however she speaks with Mr. Wilkinson the first Monday of every month.
2. Motion to hire Desmond Forrester as a full-time Public Works employee.
Moved By: Vice President Francis
Seconded By: Councilor Jones-Waters
Unanimous

D. Public Safety, Mayor Rohan K. Hepkins and Councilor McCabe

1. The next Public Safety Committee meeting was held on 10/31. The Mayor asked that the Public Safety Committee report be submitted as written. The next meeting will be held on 11/28.
2. Motion to approve suspending payment of the parking meters (for the holidays) from Thanksgiving through New Year's Day.
Moved By: Councilor Johnson
Seconded By: Vice President Francis
Motion Passed: 6 – 1, Councilor Cave voted no.
 - i. Police Department – Police Chief, Anthony Paparo
 1. The Police report was submitted at Caucus.
 - ii. Fire Department – Fire Chief, Mike Diienzo
 1. No report was given.

E. Recreation, Vice President Francis – Chair

1. Vice President Francis thanked the Mayor and Recreation Coordinator, Roy Hunter for helping with the deliveries of the veterans' lunches.
2. Council discussed State Representative Joanna McClinton's annual turkey giveaway event held in Darby.

XIII. ADJOURNMENT

1. Motion to adjourn.
Moved By: Vice President Francis
Seconded By: Councilor Cave

Meeting adjourned at 8:01 p.m.

Respectfully submitted by Management