



BOROUGH OF YEADDON  
DELAWARE COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL LEGISLATIVE MEETING MINUTES  
April 15, 2021

Meeting began at 7:00 p.m.

The Solicitor stated the following: This meeting is being held via Zoom pursuant to the Governor's Emergency Declaration, as such the meeting is being recorded. Anything that you say in this meeting can be used by the Borough. There is no expectation of privacy and we ask that people be made aware of that.

President Monroe reminded everyone that the Council is operating via *Robert's Rules of Order* as outlined in the Rules of Council Resolution that was adopted. Panelists must be recognized to have the floor and be in order. If you are speaking out of turn, you will be considered out of order. There will be a warning. If you continue to speak out of turn, your mute button will be controlled by the host, so that we will be able to maintain order in this meeting. It is necessary that we maintain order in this meeting out of respect for ourselves, for the office, and for the constituents.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Rohan K. Hepkins, Mayor	Present
LaToya Monroe, President	Present
Ronald Francis, Vice President	Present
Clara Johnson	Present (Arrived at 7:03 p.m.)
Rafi Cave	Present
Dolores McCabe	Present
Tomeka (Taliah) Jones-Waters	Present
Liana Roadcloud	Present
Mironda Presswood, Manager	Present
Charles Gibbs, Solicitor	Present
Julianne James, Tax Collector	Present
Eileen Mulvena, Engineer	Present
Nafis Nichols, Finance Director	Present

III. CITIZENS' FORUM (comments limited to 3 minutes)

1. Mary Gorrell asked for the definition for Shade trees and if more trees would be planted.

President Monroe explained what shade trees are and that the goal is to get the current trees in order and maintained.

2. Ms. Gorrell asked if the chat box is available to everyone.

President Monroe confirmed that it is and that participants must look for the box. Also, the location of the chat box is based on the device used, and attendees may need to move through other screens to find the chat section.

3. Ms. Gorrell asked if the attendees can be seen while using the Zoom webinar format.

The Solicitor and Council President answered that attendees cannot be seen by other attendees on the webinar. The webinar will continue to be used because it is more secure and due to previous Zoom Bombs.

Councilor Johnson joined the meeting and President Monroe repeated Robert Rules of Order to Councilor Johnson.

#### IV. APPROVAL OF MINUTES

1. Motion to approve the March 11, 2021 Caucus Meeting Minutes.  
Moved By: Councilor Cave  
Seconded By: Vice President Francis  
Unanimous
2. Motion to approve the March 18, 2021 Legislative Meeting Minutes.  
Moved By: Councilor Cave  
Seconded By: Vice President Francis  
Unanimous
3. Motion to approve the April 8, 2021 Caucus Meeting Minutes.  
Moved By: Vice President Francis  
Seconded By: Councilor Cave  
Unanimous

#### V. MAYOR'S REPORT

The Mayor asked that his report be accepted as submitted and updated the citizens on the following:

1. The Mayor's Forum was held on 3/4 with Delaware County Councilman Kevin Madden and Dr. Lisa O'Mahoney of the Delaware County Wellness Center.
2. The Johnson & Johnson COVID-19 vaccine has been placed on pause by the Centers for Disease Control and Prevention (CDC) and the U.S. Food and Drug Administration (FDA) due to reported rare blood clots after receiving the vaccine. The Mayor stated that the wellness center did not administer the Johnson & Johnson vaccine.
3. The Mayor discussed with the County about installing a permanent wellness center sign.
4. Home bound residents can register to receive the COVID-19 vaccines at home by calling the Delaware County COVID-19 Call Center at (484) 276-2100.
5. The Mayor proclaimed May 2-8 as Children's Mental Health Awareness Week.
6. The Mayor reported that on 4/19 all residents ages 16 and up are eligible to receive a COVID-19 vaccine.
7. Councilor Cave requested a copy of the Children' Mental Health Proclamation. The Solicitor stated he will send copies after the Mayor signs the proclamation.

VI. PRESIDENT’S REPORT

1. President Monroe discussed a meeting she attended along with the Mayor, Councilor Roadcloud, and State Representative Joanna McClinton regarding feasibility studies for businesses, such as Starbucks. There are several sites being considered and the public will be notified accordingly.

VII. MANAGER’S REPORT

Mrs. Presswood asked that her report be accepted as submitted at Caucus and proceeded with the below addition:

1. Delaware County is having a yard tree giveaway. You must register to obtain one. The pickup is scheduled for Saturday, April 24, 2021 from 9:00 – 11:00 a.m. in Ridley Park. This information is on the website or you may call Jolie Fohr at (215) 558-5220 for more information.

VIII. SOLICITOR’S REPORT

1. The Solicitor held a public hearing regarding the removal of Aaron Gravely from the Civil Service Commission. By the request of Council, the Solicitor was directed to reach out to Aaron Gravely which was done by both certified and regular mail. Also, an investigation was conducted to contact Mr. Gravely through email and social media. The Solicitor did not receive a response from Mr. Gravely. The Solicitor contacted the Delaware County Board of Elections and stated that while Mr. Gravely is registered to work in the Borough of Yeadon, he was not voted in. Furthermore, Mr. Gravely has not participated in any Civil Service Commission meetings and has not performed the duties of his office.

Council has the authority to remove Mr. Gravely because he has failed to meet the duties of his office. The Solicitor asked if there are any questions or comments during the meeting. There were none. Then, the Solicitor requested a motion for Mr. Gravely’s removal.

Motion to adopt Resolution #2021-005 removing Aaron Gravely from the Civil Service Commission for the Borough of Yeadon.

Moved By: Councilor Cave

Seconded By: Vice President Francis

Unanimous for the six Councilors present

Note: Councilor Johnson was missed voting due to technical difficulties.

The Solicitor requested and was granted Council’s permission to serve Mr. Gravely a copy of the resolution.

2. The Solicitor stated the following for the motion under the Engineer regarding Makemie Court’s land development submission. The Solicitor had discussions with Makemie Court’s attorney, William Kerr, to work through some outstanding issues. He also stated that the Delaware County Planning Commission is scheduled for final approval on 5/20. Makemie Court has agreed to allow the Borough to table agenda item, so when the motion is presented to Council the plan will be full and complete.

Motion to table the Makemie Court Land Development Submission dated March 24, 2021 conditioned upon compliance to the Engineer’s review and the Delaware County Planning Department (DCPD) review.

Moved By: Councilor McCabe

Seconded: Vice President Francis

Unanimous

3. The Solicitor noted that Council may schedule a special council meeting in the future to resolve other outstanding issues.

#### IX. TAX COLLECTOR

1. Ms. James asked that her report be accepted as submitted at the Caucus meeting.

#### X. LIBRARY'S REPORT

1. Mrs. Presswood mentioned during roll call that the Library Director would not be attending the meeting and asked that the Library's Report be submitted as read at Caucus.

#### XI. ENGINEER'S REPORT

1. Motion to award the Elevator Maintenance Contract for a one-year contract to Code Elevator Inc., in the amount of \$2,090.00, with an option to award additional years prior to expiration.

Moved By: Councilor Cave

Seconded By: Vice President Francis

Unanimous

Councilor Cave asked if a one-year agreement is standard and if there are other better options.

Mrs. Mulvena stated NDI requested quotes for 1, 2, and 3 years. She suggested the 1-year agreement because the contractor is new, and the Borough had issues with the previous contractor (which the Borough has had since the 80s). The first-year amount is \$2,090, the second-year amount is \$,2348, and the third-year amount is \$2,418. Normally, a 3-year agreement must be done up front. However, Mrs. Mulvena stated that Code Elevator Inc. agreed to give the second year option and hold to the quoted prices if elected prior to the expiration of the first year. She noted that added additional years can be added in the future and all references were submitted and glowing.

2. Previously Council authorized the inlet repairs project for \$70,000. Last week, Mr. Wilkinson reported another inlet repair on Baltimore Avenue. NDI is requesting an increase up to \$117,300.

Motion to increase the Inlet Repairs Liquid Fuels Project estimate from \$70,000.00 up to \$117,300.

Moved By: Councilor Cave

Seconded By: Vice President Francis

Unanimous

Councilor Cave asked about the location of the inlet. Mrs. Mulvena answered that the inlet is on the east section by the industrial park.

3. Motion to authorize the replacement of 315LF of the storm sewer on E. Providence Road mid-block to Paul Drive for the estimated contractor cost of \$102,000.

Moved By: Vice President Francis

Seconded By: Councilor Cave

Unanimous

Councilor Cave inquired if this was the same location as last time.

Mrs. Mulvena stated this is fronting the park, on the opposite side of Lansdowne Avenue. She also stated that there is sinkhole and many dips in the road surface, which is indicative of a failed sewer main.

4. The Library will be applying for the Keystone Grant for additional interior improvements. NDI recommends Linn Architects to support that effort by developing the budget. Mrs. Mulvena noted that architects are the appropriate contractor to perform the work, take measurements, etc. (not the engineer), and Linn Architects worked on the previous Keystone grant project and are familiar with it, so the Borough would save money using this company.

President Monroe asked about the cost of the project. Mrs. Mulvena answered she is unsure about the scope of work that the Library wants to do. She only heard that the Library would like windows.

Motion to authorize Linn Architects to support the Keystone Grant application being submitted on behalf of the Yeadon Public Library not to exceed \$2,500 to develop the budget.

Moved By: Councilor Cave

Seconded By: Vice President Francis

Unanimous

Councilor McCabe asked if the cost will be included with the grant and will the Borough be reimbursed. Mrs. Mulvena stated that this is not a permitted use of grant funds.

5. The National Fitness Campaign (NFC) requires the Borough adopt Resolution #2021-006 to make sure the Borough is willing to allocate funds for the project.

Motion to adopt Resolution #2021-006 to allocate funds for an outdoor Fitness Court as part of the 2021 National Fitness Campaign.

Moved By: Vice President Francis

Seconded By: Councilor Cave

Motion Passed: 5-2 Opposed by Councilors Roadcloud and Jones-Waters

Councilor Roadcloud asked if this is a matching grant.

Mrs. Presswood stated the Borough will receive \$30,000 from the National Fitness Campaign and the Borough is responsible for \$155,000 and that the Borough will be fundraising money to offset the costs.

6. NFC estimated that the equipment will be delivered on June 1<sup>st</sup> with installation to start June 15<sup>th</sup>. NDI requested a motion to advertise bids for the project.

Motion to authorize NDI to prepare and advertise bids for the Fitness Court installation and art decal work.

Moved By: Councilor Johnson

Seconded By: Vice President Francis

Unanimous

7. A sinkhole developed on 425 Laurel Avenue approximately one year ago and NDI had the street plated and monitored the area for any issues. The sinkhole grew bigger and Mr. Wilkinson recently televised the sinkhole. NDI suggests replacing approximately 20 feet of the street lateral. The project will be approximately \$15,000. NDI will review the tape to assess the issue further and give any new recommendations to Council at the next meeting.

Motion to authorize NDI to repair the sinkhole on 425 Laurel Avenue up to \$15,000.

Moved By: Councilor Cave

Seconded By: Councilor McCabe

Unanimous

8. Mrs. Mulvena gave an update about the PENNVEST project on W. Cobbs Creek Parkway. She stated that A. Gargiule and Sons stopped working on the project to perform emergency repairs within the Borough and will start trench restoration for the PENNVEST project next week. Also, Mrs. Mulvena stated that she will be meeting with the contractor to assess and improve an area that has a very low slope. She further stated they will need to change the manhole to change the depth, which is connected to the manhole. A. Gargiule and Sons made arrangements with the Borough contractor to mill and pave the road on MacDade Boulevard.
9. Stormwater Management Tip: Covered or clogged drains significantly contribute to street and yard flooding. Storm drains are not meant to accept debris or garbage, but to take away overflow rainwater to prevent flooding of home and property.

Mr. Wilkinson wanted the following added - Do not blow the grass into the street when cutting your lawn. Blow the grass back into the grass or bag it and put it out with the trash. Mr. Wilkinson further discussed the reasons blowing cut grass in the street is unsafe for the environment and prohibited.

## XII. COMMITTEES' REPORTS

### A. Finance, Councilor Rafi Cave – Chair

1. Motion to approve the Accounts Payable List.  
Moved By: Vice President Francis  
Seconded By: Councilor Johnson  
Motion Passed: 6-1 Opposed by Councilor Roadcloud
2. Motion to approve the Cash Balance Report.  
Moved By: Councilor McCabe  
Seconded By: Vice President Francis  
Motion Passed: 6 - 1, Councilor Roadcloud opposed.
3. Motion to adopt Resolution #2021-007 for the delinquent real estate tax lien sale for tax year 2020.  
Moved By: Councilor Johnson  
Seconded By: Vice President Francis  
Unanimous

Council requested further explanation of Resolution #2021-007. Mr. Nichols answered that Council has approved this resolution every year since 2010. Instead of having dollars trickling over a longer period Public Asset Management Inc. (PAM), pays the Borough a lump sum for the delinquent real estate property taxes and PAM handles the collection directly with the property owners on the back end.

### B. Code Department, Councilor Liana Roadcloud – Chair

1. Mr. Stokes asked that his report be accepted as submitted at Caucus.

C. Public Works, Councilor Clara Johnson – Chair

1. Motion to purchase the sewer truck from H.A. DeHart and Son in the amount of \$276,665.

Moved By: Vice President Francis

Seconded By: Councilor McCabe

Unanimous

Mr. Nichols noted that 60% of the cost is restricted funds and not general fund dollars. The money was carried over from last year for this truck and will not come out this year's budget. The current sewer truck is from the 80s and the sweeper was replaced last year.

President Monroe asked when the truck will be delivered. Mr. Wilkinson stated the estimated delivery of the truck will be in September due to COVID-19.

D. Public Safety, Mayor Rohan K. Hepkins and Councilor McCabe

1. The Mayor asked that the Public Safety Committee Report be accepted as submitted. The Public Safety Committee Meeting was held on 3/27 and there are no action items. The next Public Safety Committee Meeting will be held on 4/24.

- i. Police Department – Police Chief, Anthony Paparo

- a. Chief Paparo said he had nothing more to add to his report.

E. Recreation, Vice President Francis – Chair

1. Vice President Francis asked that his verbal report be accepted as given.

XIII. ADJOURNMENT

1. Motion to adjourn.

Moved By: Councilor Cave

Seconded By: Vice President Francis

Meeting adjourned at 8:13 p.m.

Respectfully submitted by Management.