



BOROUGH OF YEADON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL LEGISLATIVE MEETING MINUTES
May 20, 2021

Meeting began at 7:01 p.m.

I. PLEDGE OF ALLEGIANCE

The Solicitor read a disclaimer about the meeting being recorded.

II. ROLL CALL

Rohan K. Hepkins, Mayor	Present
LaToya Monroe, President	Present
Ronald Francis, Vice President	Present
Clara Johnson	Present
Rafi Cave	Present
Dolores McCabe	Present
Tomeka (Taliah) Jones-Waters	Present
Liana Roadcloud	Present
Mironda Presswood, Manager	Present
Charles Gibbs, Solicitor	Present
Julianne James, Tax Collector	Absent
Eileen Mulvena, Engineer	Present
Nafis Nichols, Finance Director	Present

III. CITIZENS' FORUM (comments limited to 3 minutes)

1. None.

IV. APPROVAL OF MINUTES

1. Motion to approve the April 15, 2021 Legislative Meeting Minutes.
Moved By: Councilor Cave
Seconded By: Vice President Francis
Unanimous

2. Motion to approve the May 4, 2021 Special Meeting Minutes.
Moved By: Councilor Cave
Seconded By: Councilor Johnson

*Correction for record. Councilor Jones-Waters requested that her yes vote be changed to a no vote regarding the public statement. The Solicitor said that she can change her vote.

V. MAYOR'S REPORT

1. The Municipal Primary election was held on 5/18 with no major issues.
2. The Nile Swim Club State Historical Marker Dedication Ceremony is 5/22 at 10:00 a.m.

VI. MANAGER'S REPORT

1. Mrs. Presswood asked that her report be accepted as read and submitted at Caucus with one update: The virtual public meeting regarding the bike trail is being held via Zoom on Tuesday, 5/25 at 6:00 p.m. The information has been posted to the website. She also asked Council to consider the motions regarding termination and suspension of the Caucus meetings.
2. Motion to terminate employee with payroll number ending in 0227.
Moved By: Councilor Johnson
Seconded By: Vice President Francis
Motion passed: 4, 3 Councilors Jones-Waters, Roadcloud, and McCabe opposed
3. Motion to suspend the Caucus meetings for the summer months of June through August.
Moved By: Councilor Johnson
Seconded By: Vice President Francis
Motion passed: 5, 2 Councilors Roadcloud and Cave opposed

VII. SOLICITOR'S REPORT

1. Motion to approve Ordinance #2021-1398 relating to permit parking.
Moved By: Vice President Francis
Seconded By: Councilor Johnson
Unanimous

The Solicitor stated he will be scheduling a Special Meeting in the near future.

VIII. TAX COLLECTOR

1. Mr. Nichols requested that the report be accepted as submitted at Caucus.

IX. ENGINEER'S REPORT

1. Motion to authorize the sanitary sewer main and lateral replacement on Union Avenue between Providence Avenue and Lincoln Avenue for an estimated cost of \$135,000.
Moved By: Councilor Cave
Seconded By: Councilor Johnson
Unanimous

Councilor Cave asked if the project would exceed three laterals. Mrs. Mulvena answered no because there are only three properties.

2. Motion to authorize NDI to pursue a COSTARS vendor or to prepare bids for the installation of exterior lighting at the Borough Hall and the rear parking lot. Scope of work includes the installation of direct burial electrical cabling and provision and installation of wall-mounted and post-mounted LED light fixtures. The estimated cost is \$42,000.

Moved By: Councilor Cave
Seconded By: Vice President Francis
Unanimous

Council and Mrs. Mulvena discussed the LED lights, scope of work, and bid process.

3. Motion to approve the Revised Preliminary/Final Land Development Submission for Makemie Court Senior Apartment Building Plans dated May 11, 2021 subject to mandatory satisfaction of the review comments identified in NDI's review memo dated 04/30/21, the review comments resulting from the 05/20/21 Delaware County Planning Department meeting, and the execution of a Stormwater Management agreement and land development agreement.

Moved By: Vice President Francis
Seconded By: Councilor Cave
Unanimous

The Solicitor added that there is an execution of the escrow agreement, which is part of the land development agreement. He also recommended this be approved and stated the parties that worked on project.

4. Motion to award the Site Preparation for NFC Fitness Court at Yeadon Community Park contract to Ernel Co. Inc., in the amount of \$17,250.

Moved By: Councilor McCabe
Seconded By: Councilor Cave
Unanimous

The Mayor, Council, and Mrs. Presswood discussed the NFC grant award and fundraising letters.

5. Motion to authorize NDI to prepare bids for the fitness equipment related to the NFC grant.

Moved By: Councilor Johnson
Seconded By: Councilor Cave
Unanimous

6. Motion to authorize NDI to prepare bids for creating an access door and stairway from the third-floor lunchroom to the roof section housing the HVAC units.

Moved By: Vice President Francis
Seconded By: Councilor Cave
Unanimous

The estimated cost of the project is \$40,000. The Mayor asked for the purpose of the project and Ms. Mulvena explained that it will be a safe structure to access the roof.

7. Motion to authorize NDI to prepare a grant application for the Multimodal Transportation Grant for the installation of ADA compliant curb cut ramps within the Borough.

Moved By: Councilor Johnson
Seconded By: Vice President Francis
Unanimous

Councilor Roadcloud asked for a list of areas for the installation of the curb cut ramps. Mrs. Mulvena answered the school area and then work our way up.

8. Motion to authorize NDI to prepare a grant application for the Delaware Valley Regional Planning Commission Pennsylvania Transportation Alternative (DVRPC PA TA) Set-Aside Outreach Program for roadway improvements to West Cobbs Creek Parkway as a traffic calming measure, as well as to improve the aesthetics and stormwater management aspects of the roadway.

Moved By: Councilor Cave

Seconded By: Vice President Francis

Unanimous

NDI recommended that the Borough apply to the DVRPC PA TA grant for multiple projects on West Cobbs Creek Parkway: 1) To reconstruct the roadway once the PENNVEST project is complete. (Mrs. Mulvena noted that PennDOT is not responsible for the reconstruction); 2) Curb cut ramps; 3) Install landscaped islands (which will be utilized as a traffic calming mechanism) and transit structure at the triangle; and 4) Traffic signal improvements at MacDade Boulevard and West Cobbs Creek Parkway.

The Mayor and President Monroe asked for the project timeline. Mrs. Mulvena stated based on the last grant process, the grant applications opened in June/July, closed in September, and projects were awarded early the next year. The project will be completed in approximately 2 years. Mr. Nichols stated that Management and NDI discussed preparing communications to the public relating to an infrastructure update that will reference a timeline contingent upon receiving funding. The estimated cost for the project is \$4 million dollars.

9. Councilor McCabe had questions about changing a one-way street direction. President Monroe recommended the conversation be had with NDI, Management, and the Police at another time.
10. Motion to accept proposal from Engineered Installation Solutions (EIS) who will provide construction installations supervision for \$10,500.

Moved By: Vice President Francis

Seconded By: Councilor Johnson

Unanimous

X. COMMITTEES' REPORTS

A. Finance, Councilor Rafi Cave – Chair

1. Motion to approve the Accounts Payable List.

Moved By: Vice President Francis

Seconded By: Councilor Johnson

Motion passed: 5, 2 Councilors Roadcloud and Jones-Waters opposed

Councilor Roadcloud asked about additional payments to Deputy Tax Collector. Mr. Nichols replied that the Deputy Tax Collector stepped in while Ms. James was ill and helped with auditing.

Councilor Jones-Waters asked about Deputy Tax Collector services. President Monroe stated that this is contracted professional services that does not require Council's vote.

Councilor Roadcloud asked about three months of staggered payments paid twice in different amounts to Hoff Communication, Inc. President Monroe stated that there was a flat fee for web design services, and there were ad hoc services for items such as the

flyers for the Mayor's Senior Expo. Mr. Nichols stated when the charge is journalized in the budget it is put in the appropriate budget line item. The Budget vs. Actual Report shows the line items in detail and the information for each charge.

The Mayor stated that he reported the Senior Expo at Caucus.

Councilor Roadcloud asked about the yard signs purchased. President Monroe stated the yard signs were distributed throughout the Borough and residents could pick up a sign.

Councilor Roadcloud asked about J.R. Finio & Sons, Inc., printing purchases and envelopes for the newsletter. Mr. Nichols stated Public Works may have ordered signs and the envelopes are for the Administration Department and have nothing to do with the newsletter.

2. Motion to approve the Cash Balance Report.
Moved By: Vice President Francis
Seconded By: Councilor Johnson
Motion passed: 5, 2 Councilor Roadcloud and Jones-Waters opposed
3. Motion to enter into an Agreement with NJN & Associates, LLC to serve as the Borough Management and Financial Services Consultant.
Moved By: Vice President Francis
Seconded By: Councilor Johnson
Motion passed: 5, 2 Councilor Roadcloud and Jones-Waters opposed

The Solicitor stated that he drafts the contract. President Monroe stated that Council receives the information in advance and should review and ask questions at that time.

B. Code Department, Councilor Liana Roadcloud – Chair

1. Mr. Stokes stated there were no changes to his report.

C. Public Works, Councilor Clara Johnson – Chair

1. Motion to approve the 2021 shade tree removal list for advertisement in the newspaper.
*The following are a list of the trees to be removed: 819 and 834 Pleasant Road, 917 Longacre Boulevard, 1034 Bullock Avenue, 1002 West Cobbs Creek Parkway, 1119 Allen Drive, 662, 664-665 Cypress Street, 622 Rose Street, 106 and 114 Norma Road.
Moved By: Councilor Cave
Seconded By: Councilor Johnson
Unanimous

2. Councilor Johnson stated there were no changes since Caucus.

D. Public Safety, Mayor Rohan K. Hepkins and Councilor McCabe

1. The Mayor stated there were no changes since Caucus.

E. Recreation, Vice President Francis – Chair

1. Vice President Francis reported there were no changes since Caucus.

XI. ADJOURNMENT

1. Motion to adjourn.
Moved By: Councilor Cave
Seconded By: Councilor Johnson

Meeting adjourned at 8:01 p.m.

Respectfully submitted by Management.