



BOROUGH OF YEADDON  
DELAWARE COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL LEGISLATIVE MEEETING MINUTES  
July 15, 2021

Meeting began at 7:00 p.m.

The Solicitor read a disclaimer about the meeting being recorded.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Rohan K. Hepkins, Mayor	Present
LaToya Monroe, President	Absent
Ronald Francis, Vice President	Present
Clara Johnson	Present
Rafi Cave	Present
Dolores McCabe	Absent
Tomeka (Taliah) Jones-Waters	Present
Liana Roadcloud	Present
Mironda Presswood, Manager	Present
Charles Gibbs, Solicitor	Present
Julianne James, Tax Collector	Present (Arrived at 7:05 p.m.)
Eileen Mulvena, Engineer	Present
Nafis Nichols, Finance Director	Present

III. CITIZENS' FORUM (comments limited to 3 minutes)

1. Karen Smith asked if property owners can hire their own contractors for the shade tree removal and sidewalk repairs. She also asked how long the property owner has to pay the bill after the removal/repair work is performed by the Borough.

Vice President Francis stated that Council is still working on the shade tree process and someone from the Borough will be in contact.

Council, the Solicitor, and Mr. Nichols discussed the shade tree ordinance and agreed for Council to schedule two separate meetings to discuss drafting and/or amending an ordinance related to shade trees.

IV. APPROVAL OF MINUTES

1. Motion to approve the June 17, 2021 Legislative Meeting Minutes.  
Moved By: Councilor Roadcloud

Seconded By: Councilor Johnson  
Motion Passed: 4-1, Councilor Jones-Waters abstained.

\*Council discussed striking the vote regarding the shade tree from the minutes. The Solicitor replied that the Minutes can be approved and then a motion can be done to withhold any enforcement action as related to shade trees subsequently.

## V. MAYOR'S REPORT

1. The Mayor encouraged everyone to get a COVID-19 vaccination due to the new variant and stated the Borough Hall will continue to wear masks.
2. The Mayor discussed recent car accidents on the intersection of MacDade Boulevard and Church Lane. He is scheduled to meet with Chief Paparo and NDI to discuss traffic calming measures.
3. The Spirit Newspaper wrote an article about a non-profit group called Delco Municipal Police Accountability Coalition (Delco PMAC), which is a resident group that monitors police transparency. Based on their transparency scorecard, Yeadon's police department ranks #8. The Mayor will look to see how the rating was determined and how Yeadon can rank higher.
4. The Nile Swim Club held a town hall with the Mayor and Chief Paparo to discuss residents' concerns and mitigate the issues regarding some of the Nile Swim Club events/parties, which cause noise and parking issues in the area.
5. Vice President Francis asked for the status of the cameras to help monitor traffic issues. Mr. Nichols stated the police department uses mobile cameras in various problem areas. For the surveillance camera project, the contractor is finalizing the field readings report to present to Council.
6. Councilor Roadcloud asked if the Mayor wrote a letter to SEPTA related to repairing/installing a fence near the train tracks on the 400 block of Cypress Street, installing a barrier, and listing the property as an emergency abatement. Mr. Wilkinson stated his department added the reflective strips to the area and installing a barrier is feasible. The Mayor stated that he sent a letter and he will follow up with SEPTA. The Solicitor stated that you cannot abate a state government entity. Also, the Solicitor asked for a copy of the Mayor's letter and will reach out to the Office of the General Counsel for any remedies.

## VI. MANAGER'S REPORT

### Items Handled/Announcements

1. The Department Head Meeting was held on 6/24.
2. Public Works celebrated their Public Works Week with the other employees on 6/25.
3. Borough Management's monthly meeting with NDI was held on July 1st. Management also met with NDI on 7/13. Updates on various issues and projects were discussed and will be addressed during the engineer's report.
4. NDI and Bo from Linn Architects met with members of the Library Board on 7/8 to discuss the Keystone grant application. The Library is approaching full upgrade to its building with the

October application, which will result in new front doors and windows in the office area if awarded. As reported last month, there are COVID-related items that the Library is requesting that will be handled outside of the grant.

5. The County Health Department, Management, and Mr. Stokes had a phone conference on 7/8 regarding the inspections that the County will assume beginning January of 2022.
6. The Borough updated the phone system on 6/30 and held additional training on 7/7.
7. The Borough received \$1,300 from Seiples towards the National Fitness Campaign (NFC) outdoor gym. Also, the bid for the NFC Fitness Court equipment was on 7/12.
8. The County would like help in spreading the news that assistance is available for those who have lead paint in their homes. The Lead Hazard Reduction Program (LHRP) helps qualified homeowners improve the safety of their homes by testing for and remediating *For more information and to obtain a program application contact:* Delaware County Office of Housing and Community Development (610) 891-5425; Email: [OHCD@co.delaware.pa.us](mailto:OHCD@co.delaware.pa.us) or visit [www.delcopa.gov/hcd](http://www.delcopa.gov/hcd).
9. The County would also like help in spreading the news that Delco CARES assistance is available to qualified homeowners in Delaware County who have been financially impacted by the COVID-19 pandemic. The mortgage relief program is made possible through \$1.16 million CDBG-CV funds from the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. To apply please contact: Chester Community Improvement Project (CCIP) at (610) 876-8863 or visit [cciphousing.org](http://cciphousing.org); or Media Fellowship House at (610) 565-0434 or visit [mediafellowshiphouse.org](http://mediafellowshiphouse.org).
10. The County would further like help in spreading the news that residents who experienced a loss or disruption of income during the COVID-19 pandemic may apply for the DELCO Emergency Rental Assistance (Delco ERA) grant program to assist with rent and utility payments. For more information call 484-729-4200 or visit [delco-era.com](http://delco-era.com)

#### Items in Progress

1. Grant applications were submitted for the Keeping Pennsylvania Beautiful grant for the rain garden (that will be located at the municipal parking lot) and the for projects at the Yeadon Community Park. Glenolden and Morton provided letters of support for the rain garden grant and Representatives McClinton and Davidson provided letters of support for the Yeadon Community Park grant.
2. Public input is being requested by the Pennsylvania Department of Environmental Protection for the Regional Greenhouse Gas Initiative program. The link is on the Borough website. It is [bit.ly/RGGI\\_survey\\_public](http://bit.ly/RGGI_survey_public). The survey will close July 15th.

#### Items to be Addressed

1. The Borough must submit an application and enter into an agreement with PENNDOT in order to access their electronic system. This is needed to obtain information on traffic signals, for example. A motion regarding this agreement is listed under the engineer on the agenda for Council's consideration.

2. Councilor Cave asked if the Borough Hall will open for events soon. Mrs. Presswood stated the Borough has not reopened for events and the subject is under evaluation.

#### VII. SOLICITOR'S REPORT

1. Motion to suspending any shade tree enforcement pending a review by Council until August 2021.  
Moved By: Councilor Johnson  
Seconded By: Councilor Roadcloud  
Unanimous
2. Motion to authorize the Solicitor to draft and advertise a shade tree ordinance for the August or September 2021 Council meeting.  
Moved By: Councilor Johnson  
Seconded By: Councilor Roadcloud  
Unanimous
3. Last month Council authorized the Solicitor to engage in a settlement negotiation with the Fraternal Order of Police. The grievance was settled during an arbitration yesterday. The Solicitor stated that he will update Council with more information about the grievance settlement and the conclusion of a labor and employment investigation during next week's executive session.

#### VIII. TAX COLLECTOR

1. The Borough Revenue received for the month of May: \$35,921.98 from real estate; \$9,594.00 from trash; \$16,932.90 from sewer; for a grand total of \$62,448.88. Ms. James stated that taxes are in the penalty period until 12/31.

#### IX. ENGINEER'S REPORT

1. Motion to issue the contract amendment for the Elevator Maintenance Contract YN#011921.  
Moved By: Councilor Johnson  
Seconded By: Councilor Roadcloud  
Motion Passed: 4-1, Councilor Jones-Waters opposed.

\*NOTE: This amendment indicates that Council must vote 30 days prior to the contract end date to exercise the Year 2 and Year 3 options as per the contract terms.

Council asked questions and discussed their concerns about elevator work and maintenance.

2. Motion to award the National Fitness Campaign Fitness Court Equipment contract to the National Fitness Campaign in the amount of \$100,000.  
Moved By: Councilor Cave  
Seconded By: Councilor Johnson  
Motion Passed: 4-1, Councilor Jones-Waters opposed.

Council and Mrs. Presswood discussed obtaining donations, the total donations received, the sponsors, and support from elected officials.

3. Motion to adopt Resolution #2021-010 for the Multimodal Transportation Fund Application.  
Moved By: Councilor Cave  
Seconded By: Councilor Johnson  
Unanimous

Council asked about the number of curb cut ramps, covering four-way intersections, and the Borough's responsibility. Mrs. Mulvena responded that 43 ramps would be installed. She explained that the Americans with Disability Act (ADA) law states accessible route. Normally, all four corners are done; however, the regulations do not require a direct or immediate route. Since the people are already challenged, we make the route as easy as we can. She added that the Borough is responsible for 30% of the grant, and it is a liquid fuels eligible project, so liquid fuels money can be used as a match.

4. Motion to adopt Resolution #2021-011 for the Agreement to Authorize Electronic Access to PennDOT Systems.  
Moved By: Councilor Cave  
Seconded By: Councilor Johnson  
Unanimous

Mrs. Mulvena stated the resolution gives the Borough access to drawings related to Borough signalized intersections.

5. Councilor Johnson asked about temporary trench restoration and why it is necessary. Mrs. Mulvena answered the reason for the temporary trench restoration is to allow the trench to settle for 3 months once the work is completed. She added that it will also protect the road and make it safe for drivers during the 3-month period of the trench settlement.
6. Stormwater Tip: Sweep around your house and driveway versus hosing to clean away the accumulated dirt and debris. When you sweep, pick up the debris, place it into the appropriate trash receptacle, and put the lid on it. Potentially impactful items and debris picked up and placed in the trash are less likely to get into the storm drain system and degrade water quality.
7. Mrs. Mulvena discussed MS4 permits and the Stormwater Management Program (SWMP). The SWMP includes 6 Minimum Control Measures (MCM): 1) Public Education and Outreach on Stormwater Impacts; 2) Public Involvement/Participation; 3) Illicit Discharge Detection and Elimination; 4) Construction Site Stormwater Runoff Control; 5) Post-Construction Stormwater Management; and 6) Pollution Prevention/Good Housekeeping.

Mrs. Mulvena stated that the Borough is educating and reaching out to different areas as required. She asked for Council's input on other groups to educate and target.

Mrs. Mulvena then elaborated on each SWMP item. She stated that for item #1 the Borough participates in the annual Darby Creek Valley Association (DCVA) stream cleanup with the Public Works department and volunteers. For item #2, The Love Garden adds to public involvement/participation. The Borough also encourages people get involved with removing debris that gathers on inlets.

For item #3, Mrs. Mulvena mentioned that if you see someone pouring paint down an inlet or car oil heading down the street to an inlet, call 9-1-1 because these items are considered an emergency. She further advised that only rainwater and snowmelt are allowed in the inlets. For items #4 and #5, she indicated that the Borough adopted State protocols for how land

development is handled so there are no plans required. For item #6, she stated good housekeeping of the Borough in how its properties and utilities are handled. For example, how do you handle materials at Public Works Department, are they stockpiled there. In addition, the Code Enforcement and Public Works Departments participate in training, which the collaborative provides. She advised that everything we do can have an adverse impact on the waters of the Commonwealth, and that the permit is to make sure we improve the water quality of all the streams and that Yeadon continues to be good stewards of the Commonwealth.

## X. COMMITTEES' REPORTS

### A. Finance, Councilor Rafi Cave – Chair

1. Motion to approve the Accounts Payable List.  
Moved By: Councilor Johnson  
Seconded By: Councilor Roadcloud  
Unanimous
2. Motion to approve the Cash Balance Report.  
Moved By: Councilor Johnson  
Seconded By: Councilor Roadcloud  
Unanimous

### B. Code Department, Councilor Liana Roadcloud – Chair

1. The Code Enforcement Committee Meeting, which is held every second Tuesday of the month, was held on 7/8. Mr. Nichols was in attendance and they discussed dilapidated driveways/alleyways, using COVID relief funds for driveway/alleyway repairs, PECO trees maintenance, and court hearings for code violations. Mr. Nichols recommends scheduling a meeting with Council to discuss the parameters for spending the COVID-19 Relief funding.

### C. Public Works, Councilor Clara Johnson – Chair

1. The Public Works summer hours are 6:00 a.m. to 3:00 p.m. Monday to Friday.
2. The next E-Waste Events are Friday 7/30 and 8/27 from 7:00 a.m. to 3:00 p.m.
3. The next Yard Waste Drop Off Events are Friday 8/13 from 7:00 a.m. to 3:00 p.m.
4. Twice a week trash pickup will end on August 31<sup>st</sup>.
5. Emergency Call Outs: 1) A tree branch blocking the roadway at West Cobbs Creek Parkway and Chester Avenue on 6/15; 2) A car accident at the intersection of Wycombe Avenue and Providence Road, where a utility pole was struck and damaged on 6/19; and 3) On 6/22 a car fire on Church Lane.
6. Street and Traffic Light Replacements/Repairs were performed at 959 Duncan Avenue, 622 Rose Street, 960 Bullock Avenue, the intersection of Lincoln & Lansdowne Avenues, 942 West Cobbs Creek Parkway, and 1000 Whitby Avenue.
7. The street dirt total for 2021 is 101.2 tons.

8. The new sewer truck will be delivered in September.
9. Councilor Johnson gave kudos to Mr. Wilkinson for his efforts with the rain garden.

D. Public Safety, Mayor Rohan K. Hepkins and Councilor McCabe

1. The Public Safety Committee met on 6/26 and the next meeting will be 7/31 via Zoom.
2. The Mayor stated Chief Diienno discussed the need for volunteer firefighters.
3. The PA Senate passed a bill to let local police use radar for speed enforcement.

i. Police Department – Police Chief, Anthony Paparo

- a. Chief Paparo discussed working on several grants for the police department. The police department will be potentially awarded a grant for \$80,000 for a virtual reality training software. This software will permit a person to use a device to see what an officer sees when walking into a domestic dispute. This would be used for the officers and at the Citizens Police Academy .

Another grant the department is working on is for accreditation for the police department in the amount of \$75,000, which would pay for a consultant to help with the 18 month process with no out of pocket expense to the Borough.

- b. Vice President Francis asked if there are any programs to help with the speeding on Church Lane. The Police Chief thanked Public Works for setting up the speed sign on Church Lane, which will be moved to MacDade tomorrow. Chief Paparo stated that he met with PennDOT and residents on 8/4. He also stated that PENNDOT conducted a traffic study of the corridors of Church Lane, and MacDade Boulevard leading to West Cobbs Creek Parkway, down to Cedar Avenue. PENNDOT is also considering his recommendations for painting lines along Church Lane to create a visual speed deterrent.

Chief Paparo mentioned that he received requests to put portable speed bumps up, but he cannot place them on a state highway. He added that the police have been conducting traffic enforcement on Church Lane as time permits. In addition, Public Works installed signage, which appears to have helped, because the speed that PENNDOT reported was not that much higher than the 25 mph limit. He also mentioned discussing road design issues and intoxicated drivers on Church Lane with PENNDOT. He further mentioned discussing barriers that will keep the aesthetics of Yeadon looking nice and light changes at Church Lane, MacDade, and West Cobbs.

- c. Councilor Roadcloud asked about ways to stop drivers from blocking a box. Chief Paparo stated he asked PennDOT to install a light at Whitby Avenue and to change the one-way to go in the opposite direction and that Church Lane is under review with PennDOT.

- d. Councilor Roadcloud asked Mr. Nichols if he received a response from Starbucks about adding a location in Yeadon. Mr. Nichols stated he did not receive a response.
- e. Councilor Cave asked Chief Paparo about the traffic study report. Chief Paparo will send the report to Council for review.
- f. Mr. Wilkinson asked Chief Paparo if the speed limit on Baily Road can be reduced to 25mph. Mrs. Mulvena stated to look at the 85-percentile speed and if 85% of people are driving 35mph it will stay at 35 and that is considered a safe speed. If 85% of people are driving 27mph then it could be changed to 25mph.

E. Recreation, Vice President Francis – Chair

- 1. Virtual Flag Day was held on 6/14 with commentary from the Mayor and Dr. Kerr along with pictures from past Flag Day events.

XI. ADJOURNMENT

- 1. Motion to adjourn.  
Moved By: Councilor Johnson  
Seconded By: Councilor Cave

Meeting adjourned at 8:39 p.m.

Respectfully submitted by Management.