



BOROUGH OF YEADON
DELAWARE COUNTY, PENNSYLVANIA
BOROUGH COUNCIL WORKSHOP MEETING MINUTES
JANUARY 3, 2023

Meeting began

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Rohan K. Hepkins, Mayor	Present
Sharon Council-Harris, President	Present
Learin Johnson, Vice President	Absent
Nicole Beaty	Present
Carlette Brooks	Absent
Tomeka (Taliah) Jones-Waters	Present
LaToya Monroe	Present
Liana Roadcloud	Present
Isaac Dotson, Manager	Present
Chris Boggs, Solicitor	Present
Nafis Nichols, Finance Director	Present

III. CITIZEN'S FORUM

- a. Liz. A reminded everyone of the zoning board hearing taking place tomorrow (1/4/23) at 6 pm. She believes that Council President is using tax money as her own and taxpayers are footing the bill for 5 lawyers to pursue her appeal.
- b. Clara Johnson pointed out that there have not been any department reports from the floor, no committee meetings, or all Councilors that should be here tonight. She asked will there be any changes at all.
- c. Mr. Peterson stated that this was his first time at a workshop meeting and asked how he would get a response to his questions.
- d. Ms. Anna is requesting that in 2023 we make a change and start respecting and listening to the residents. Public safety is one of the most important priorities here and we need to convene the Civil Service Commission. We also need to start hiring qualified vendors.

IV. OLD BUSINESS

Councilor Roadcloud asked that the promotion of Ricardo Maxi to the foreman of Public Works be placed on the agenda for the upcoming Legislative meeting.

V. MAYOR'S REPORT

Police Staffing Crisis: The Police Department experienced a transfer of a Full Time Officer to another neighboring department, while a Detective and a Sergeant retired earlier this month. This currently leaves us with a total of 13 Full Time Officers. With two out on long-term disability, we are currently down to 11 officers, which is half of what we are allotted at 21. We do need to ramp up the Civil Service Process ASAP to stem this understaffing and hemorrhage of the department. In addition, we do have two (2) part-timers: Officers Rowland and Danielle Pettyjohn. There is one more on the part-time role but has not been working to date.

Civil Service Commission: This needs to be reactivated immediately and full-time officers hired. Asking that an appointment be made for the vacancy on the Civil Service Commission.

VI. PRESIDENT'S REPORT

President Council-Harris stated that the Efficiency Study has been completed and after being reviewed by Borough counsel it will be released to Councilors and the public.

The Police Chief search has been completed and there will be a Special Meeting called for Council to appoint the prevailing candidate.

VII. MANAGER'S REPORT

- Pedestrian crossings have been installed on Guenther Avenue, Whitby Avenue, and Myra Avenue. As soon as the weather conditions are right all our crosswalks will be stripped and painted. These crosswalks will provide our residents with the right of way when crossing against traffic.
- 12/16/22- Special thanks to our Public Works Department for a job well done on decorating the front of Borough Hall in preparation for the Christmas Tree Lighting Ceremony which was a one-of-a-kind event. Members of the Council enjoyed the festivities including a sleigh ride around the circle off Longacre Blvd.
- On 12/19/22 Borough Manager attended the School Board Meeting via Zoom. Property committee reports were given, and the topics of discussion were the new stadium at Kerr Field, with an up-to-date cost analysis.
- On 12/20/22 The Borough Manager met with Mr. Hornicek a representative of Scantek Info Management Solutions. The purpose of this meeting is to have a proposal outlining the cost to have the Borough's important documents scanned for storage in the event of a fire or water damage.

- On 12/21/22 Borough Manager met with Jean Lynch of the Department of Conservation and Natural Resources along with Megan Todaro our Engineer representative and Roy Hunter from our Recreation Department met at Community Park. Ms. Lynch who represents DCNR toured the park giving her approval for the Delco Green Ways Grant which will assist with the improvements of Yeadon Community Park.
- On 12/22/22 The Borough received a congratulatory letter from County Council acknowledging our receipt and acceptance of the Delco Green Ways Grant. This grant which is in the amount of \$175,315 is the third amount toward improvements at the Yeadon Community Park.
- Our three digital traffic calming signs have arrived. A meeting with Lt. Burns, Mike Pozzuolo, and myself has been scheduled for training and activation. Lt. Burns with the help of the public will determine where the signs should be placed.
- Employee evaluations are almost complete for all department heads.

VIII. SOLICITOR'S REPORT

Mr. Boggs stated that the Solicitor's office has been working on the response to the Sunshine Act complaint and will be reviewing the completed efficiency study report. Which should not have many redactions and will be made public to everyone soon

IX. COMMITTEE REPORTS

A. Finance

Mr. Nichols stated that he is currently working on the following,

- Closing out and reconciling the fiscal year 2022. Also, opening the fiscal year 2023 and entering the approved budget.
- In the process of scheduling our worker's compensation and liquid fuels audit due by 1/31/23.
- Working on the 21/22 GASB 75 report with an anticipated completion date of 1/20/23.
- Working on all annual DCED required reports.
- Finished an energy savings plan for the Borough with locked-in rates for 24 months.
- Preparing W-2s for Employees and 1099s for vendors which are due by 1/31/23.
- In the process of conducting the quarterly internal audit for payroll leave time, vendor payments, and benefits.
- Completed all year-end grant drawdowns for the fiscal year 2022 and anticipating those dollars to be in by the end of the month.
- Scheduling meetings with department heads to discuss the current budget so everyone is on the same page.
- Working to include leave time in the payroll system.

X. ENGINEER'S REPORT

Projects for 2023

1. Cypress Street sanitary sewer rehabilitation from Longacre to Bailey (2021 CDBG)
2. Duff Avenue improvements (2022 CDBG)
3. Design of West Cobbs Creek Infrastructure Improvement (TA Set-aside)
4. Community Park Improvement (DCNR and Delco Greenways)
5. Speed hump west of the intersection on MacDade and Church
6. Paving project for Speed Hump, Cobbs Creek, and various other Borough streets (spring of 2023 using Liquid Fuels funds)

XI. ADJOURNMENT

Meeting adjourned.

Respectfully submitted by Borough Secretary.