

## **Yeadon Borough Office of the Fire Marshal & Emergency Management Coordinator Monthly Report – May 2026**

**To:** Yeadon Borough Council

**From:** Vincent [Last Name], Fire Marshal & Emergency Management Coordinator

**Date:** May 13, 2026

**Subject:** Emergency Management & Fire Marshal Activities Report

### **Emergency Management Updates**

**PEMA Certification Training** Over the past several weeks, I attended multiple required trainings to complete the Pennsylvania Emergency Management Agency (PEMA) certification process. These sessions covered critical topics in emergency operations, planning, and coordination. The completed certification package has been forwarded to the County for submission to the State. I will provide updates as soon as confirmation and approval are received from PEMA.

**Formal Designation Resolution** I am currently awaiting a copy of the Borough Resolution formally naming me as the Emergency Management Coordinator. Once received, I will proceed with all necessary notifications to county, state, and federal partners to ensure seamless communication and compliance with regulatory requirements.

**Emergency Operations Plan Review** I have begun a thorough review of the Yeadon Borough Emergency Operations Plan. This document has not been updated in several years and requires significant attention to reflect current threats, resources, and best practices. The review process is underway and will take some time due to the level of detail involved. I will provide periodic updates to Council as major sections are completed and revisions are proposed.

**Contact Information Update** In support of the EOP review and to ensure accurate notification lists, I will soon be sending a contact information form via email to all Council members and key employees involved in emergency operations. Please watch for this email and return the completed form promptly. Accurate, up-to-date contact details are essential for effective emergency response and coordination.

**Upcoming Training Opportunity for Elected Officials** The next available training session for elected officials is scheduled for **September 10, 2026**, at the Delaware County

Emergency Services Building from **1:30 PM to 4:00 PM**. This is an excellent opportunity to gain valuable insight into emergency management roles and responsibilities. If any Council members are interested in attending, please let me know as soon as possible and I will ensure you are registered.

## **Fire Marshal Activities**

During the reporting period, the Fire Marshal's Office responded to one notable incident in the **6200 block of Baltimore Avenue**. A male believed to be homeless experienced a fire in his encampment. The individual fled the area. The Yeadon Police Department is familiar with the individual and is working to make contact. No injuries were reported, and the fire was contained with minimal property damage.

## **Upcoming Priorities**

- Completion and submission of PEMA certification confirmation
- Receipt and distribution of the Emergency Management Coordinator resolution
- Continued review and revision of the Borough Emergency Operations Plan
- Collection and verification of updated emergency contact information from Council and staff
- Coordination of elected officials training attendance for September 10

Respectfully submitted,

**Vincent** Fire Marshal & Emergency Management Coordinator Yeadon Borough